

RURAL MUNICIPALITY OF WHITEMOUTH

Minutes of the regular meeting of Council held on January 28, 2020, at 6:00 p.m., in the Council Chambers of the Rural Municipality of Whitemouth.

Present: Reeve Amerongen, Deputy Reeve Sikkenga, Councillors Honke and Malkoske and Chief Administrative Officer Johnson.

Reeve Amerongen called the meeting to order at 6:00 p.m.

Present: Reeve Amerongen, Deputy Reeve Sikkenga, Councillors Bachman, Honke and Malkoske and Chief Administrative Officer Johnson.

Adoption of Agenda:

Moved by Sikkenga and seconded by Amerongen

33/20 **WHEREAS** the agenda for this regular meeting has been reviewed by Council;

NOW THEREFORE BE IT RESOLVED THAT the agenda shall be adopted as amended.

For: All Against: None

CARRIED

Reading and Confirming of Minutes:

Moved by Amerongen and seconded by Honke

34/20 **WHEREAS** the minutes of the regular meetings held on January 14 and January 21, 2020, have been submitted to Council for their review;

NOW THEREFORE BE IT RESOLVED THAT these minutes be adopted as circulated.

For: All Against: None

CARRIED

Financial:

1. Payment of accounts.

Moved by Bachman and seconded by Honke

35/20 **WHEREAS** the following items have been submitted for approval of payment:

Cheque No. 21997 to 22014

Electronic Payments EFT 2661 to 2682

NOW THEREFORE BE IT RESOLVED THAT payments be approved for an amount not to exceed \$176,152.39 of which \$119,983.74 are school payments.

For: All Against: None

CARRIED

Moved by Bachman and seconded by Malkoske

36/20 **WHEREAS** the following items have been submitted for approval of payment:

Electronic Fund Transfers 2683 and 2684

NOW THEREFORE BE IT RESOLVED THAT payments be approved for an amount not to exceed \$2,203.92.

For: All Against: None

CARRIED

Prior to any discussion on Resolution 36/20 Councillor Honke and Reeve Amerongen requested permission to be excused from all discussions. They vacated their chairs and did not return until the resolution was completed.

Reports of Committees:

- Whitemouth River Valley Community Development Corporation Inc. re: Minutes of January 16, 2020
- Whitemouth Reynolds North Whiteshell Waste Management Facility re: Minutes of December 2, 2019, and January 16, 2020 and Information
- Whiteshell Laboratories Community Regeneration Partnership re: minutes of January 15, 2020
- North Eastman Community Health Committee Meeting re: minutes
- Eastman Regional Municipal Committee re: minutes
- Manitoba Good Roads Association – newsletter

Verbal reports were provided by Councillor Bachman on the Whitemouth Municipal Museum Society Inc. and the Whitemouth River Recreation Commission Inc.; Deputy Reeve Sikkenga on the Two Rivers Service to Seniors and the Whitemouth Reynolds North Whiteshell Waste Management Facility; Councillor Honke on Public Works and Eastman Tourism; Councillor Malkoske on Public Works, Community Futures Winnipeg River and Whitemouth River Valley Community Development Corporation Inc.; and Reeve Amerongen reported on an informative watershed presentation which was presented to the Eastman Regional Municipal Committee and would be beneficial for full Council. (see NB 9).

Public Works: Updates of January 28, 2020.

Communications:

1. Eastman Tourism re: Marketing Sponsorship. See Unfinished Business No. 7.
2. S/Sgt Meyers re: Town Hall Meeting (tentative date April 15, 2020). See New Business No. 4.
3. Whitemouth School re: January Newsletter. Noted.
4. S/Sgt Meyers re: quarterly police report. Noted.
5. Manitoba Habitat Heritage Corporation re: The Conservation Trust. Noted.
6. Peter Tines re: Sturgeon Bay Resort inquiry. Administration was directed to continue to work on this as an Economic Development Project initiative.
7. North Eastman Municipal Forum – agenda for February 10, 2020.
Moved by Amerongen and seconded by Sikkenga

37/20 **WHEREAS** the Municipal Forum will be meeting in Lac du Bonnet, Manitoba, on February 10, 2020;
NOW THEREFORE BE IT RESOLVED THAT all members of Council be hereby authorized to attend same;
AND BE IT FURTHER RESOLVED THAT they be reimbursed as per municipal policies.

For: All Against: None

CARRIED

8. Provincial Emergency Management Advisor re: confirm receipt of our 2020 Emergency Plan submitted for their approval. Noted.
9. Nature Conservatory of Canada re: exploring partnerships. Noted.
10. Interlake Eastern Regional Health Authority – update on Whitemouth Clinic. To be placed on our website.
11. BellMTS re: public safety communications service project update status. Information to be referred to the Fire Management Committee.
12. Kidsport – Sport Canada re: request for funding. Noted.

13. Province of Manitoba re: Manitoba Family Farm Recognition program. Noted.
14. Disabilities Issues Office re: request for public consultation. Administration was directed to complete same.
15. MP Ted Falk – confirm receipt of Council's Gas Tax support. Noted. Administration was directed to arrange a meeting with MP Falk and Council.
16. Association of Manitoba Municipalities – Reeves/CAO's meeting & Municipal Officials Seminar.

Moved by Amerongen and seconded by Sikkenga

39/20 **WHEREAS** the next Reeves/CAO's meeting will be held on April 14, 2020, in Brandon, Manitoba;

NOW THEREFORE BE IT RESOLVED THAT Reeve Amerongen and Chief Administrative Officer Johnson be hereby authorized to attend same;

AND BE IT FURTHER RESOLVED THAT they be reimbursed as per municipal policies.

Moved by Bachman and seconded by Honke

40/20 **WHEREAS** the 2020 Municipal Officials Seminar will be held on April 15 and April 16, 2020, in Brandon, Manitoba;

NOW THEREFORE BE IT RESOLVED THAT all members of Council and the Chief Administrative Officer Johnson be hereby authorized to attend same;

AND BE IT FURTHER RESOLVED THAT they be reimbursed as per municipal policies.

For: All Against: None

CARRIED

Moved by Sikkenga and seconded by Amerongen

41/20 **WHEREAS** there is a meeting date conflict for our Regularly Scheduled Council Meeting of April 14, 2020;

NOW THEREFORE BE IT RESOLVED THAT that particular regular meeting date be changed to be held on April 7, 2020.

For: All Against: None

CARRIED

17. Community Futures Winnipeg River re: Broadband Information Report. To be shared with the Fire Management Committee for their information.
18. Happy Hours Senior Committee re: Handi Van rate increase. Referred to Whitemouth Handi Van Committee to meet with Happy Hours Senior Committee to acquire additional information. Tabled.

Unfinished Business:

1. Dumping of Debris – Tabled.
2. Organizational By-Law 697/20 – Tabled for committee clarifications.
3. Procedural By-Law 696/20 –

Moved by Honke and seconded by Amerongen

42/20 **BE IT RESOLVED THAT** By-Law No. 696/20 being a by-law to establish rules of procedure and conduct of Council of the Rural Municipality of Whitemouth;

NOW THEREFORE BE IT FURTHER RESOLVED THAT By-Law No. 696/20 be hereby given third and final reading.

For: All Against: None

CARRIED

4. Sanding Policy –

Moved by Honke and seconded by Malkoske

43/20 **Snow Removal and Sanding Policy**

1.0 Policy Introduction

The Snow Removal and Sanding Policy outlines the procedures by which Public Works will respond to a winter storm.

2.0 General Application

2.1 Snow clearing operations will only begin once the snowfall has ended or is expected to shortly, and visibility is greater than 300 meters. In the case where the snow fall ends the evening before or during the night, snow clearing operations will begin the following morning.

2.2 The Municipality's goal for completion of snow clearing of municipal maintained roads shall be 2 ½ days or sooner. Employees and equipment will be dispatched at the discretion of the Public Works Manager or designate based upon their review of meteorological forecasts and other factors such as wind velocity and direction.

2.3 During extreme snowfall events where the snowfall amount and/or accompanying severe drifting conditions makes it impractical to complete the snow clearing operations with a full complement of resources and continuous effort, the time limits specified may be extended.

2.4 The Municipality will dispatch two (2) Graders (w/wings) and one (1) Tandem Truck Plow (w/wing attachment) for snow plowing events.

2.5 The Municipality will also dispatch a front-end loader to clear any snow accumulation surrounding the Whitemouth Fire Department Building.

2.6 Snow Clearing Priority

Municipal roads shall be cleared in the following order.

2.6.1 Level One Roads

Level one roads include the streets of Whitemouth, Seven Sisters, Elma, and River Hills. They also include bus routes and milk truck routes.

2.6.2 Level Two Roads

Level two roads include rural roads with normal usage.

2.6.3 Level Three Roads

Level three roads include roads that are only used occasionally in the winter.

2.6.4 Community Centers

Community Centers include the Seven Sisters Community Club, the Seven Sisters snowmobile staging area, the Whitemouth Recreation Association, and the Elma Community Club. Clearing of church parking lots, where requested, shall fall into this category.

2.7 Special Conditions

Public Works shall have the discretion to dispatch equipment for special situations that arise outside of day to day operations such as medical emergencies. Such a dispatch of equipment shall only occur if conditions are safe to do so.

2.8 Snow Clearing of Dirt and Unmaintained Roads

Unmaintained roads shall only be cleared to provide access to a local landowner to retrieve product once per winter season at the Municipality's expense. Additional works done to maintain access may be considered at the rate payer's expense. Requests for maintaining continuous access will be decided by Council.

2.9 Approaches

It will be the property owner's responsibility to clear any windrowed snow on their approaches. Property owners should be aware that it is illegal to spread any snow or windrowed snow back onto streets and roads.

2.10 Clearing Snow on Private Property

As there are private contractors who can clear snow the Municipality shall not clear snow on any private property.

2.11 Removal of Snow

In cases where the storage of snow impedes the lines of sight on roadway intersections or cause the narrowing of road allowances the Municipality may remove and haul this snow. The Public Works Supervisor and/or Designate shall have the authority to approve and commence such works.

3.0 Sanding Roads

Only after the snow clearing event has concluded will the Municipality dispatch a sanding truck. Generally, gravel roads will not be sanded excepting the situation described in **3.1**.

3.1 Level One and Level Two Roads

Intersections and corners will be sanded on Level One and Level Two Roads. At the discretion of the Public Works Supervisor or designate the **straight sections and hills** on Level One and Level Two Roads may be sanded under severe icy conditions.

3.2 Level Three Roads

Level Three Roads generally shall not be sanded. At the discretion of the Public Works Supervisor or designate **sections** of Level Three Roads may be sanded under severe icy conditions.

3.3 Community Centers

At the discretion of the Public Works Supervisor or designate the Seven Sisters Community Club parking lot, the Whitemouth Recreation Association parking lot, and the Elma Community Club parking lot may be sanded under severe icy conditions. The Seven Sisters snowmobile staging area shall not be sanded. Church parking lots shall not be sanded.

3.4 Dirt and Unmaintained Roads

Under no circumstances will dirt and unmaintained roads be sanded.

3.5 Private Property

As there are private contractors who can sand, private property will not be sanded.

4.0 Sidewalks – Clearing and Sanding

4.1 Snow shall be cleared from sidewalks when there is about 3 cm or more of snow on the sidewalks or if, at the discretion of the Public Works Supervisor or Designate, snow has blown onto parts of the sidewalks.

4.2 Sidewalks may be sanded at the discretion of the Public Works Supervisor or Designate.

Accepted as policy on January 28, 2020, by this Resolution No. 43/20.

For: All Against: None

CARRIED

5. Whitemouth District Health Center re: request for services. As per above Policy, the Health Centre shall provide their own contractor.

6. By-Law No. 698/20 Lane Closure & Sale of Land. Hearing to be held on March 10, 2020. Noted.

7. Eastman Tourism re: Marketing Opportunity

Moved by Honke and seconded by Sikkenga

44/20 **WHEREAS** Eastman Tourism has a marketing opportunity for the Rural Municipality of Whitemouth at a cost of \$1,200.00 plus applicable taxes;

NOW THEREFORE BE IT RESOLVED THAT this expenditure is hereby approved.

For: All Against: None

CARRIED

New Business:

1. Whitemouth Lagoon Study – Administration was directed to work with the Manitoba Water Services Board on this initiative.

2. On-call casual Employee –

Moved by Honke and seconded by Malkoske

45/20 **BE IT RESOLVED THAT** Bradley Schultz be hereby hired as a on-call, casual labour;

AND BE IT FURTHER RESOLVED THAT he be paid as per the Collective Agreement.

For: All Against: None

CARRIED

3. Economic Development Projects – Administration was directed to work on a 200 acre parcel in Seven Sisters Falls. All information obtained will be provided to Council for further direction. This will be an on going project to be completed as time permits.

4. Date Conflict – Municipal Officials Seminar on April 15, 2020 same as RCMP Town Hall Meeting.

Moved by Sikkenga and seconded by Amerongen

46/20 **WHEREAS** it is deemed to be in the best interests of the rate payers of the Rural Municipality of Whitemouth to have a Town Hall meeting with RCMP Representatives;

NOW THEREFORE BE IT RESOLVED THAT Administration be hereby directed to arrange for same to be held on April 21, 2020, at 7:00 p.m. in the Whitemouth Recreation Centre.

For: All Against: None

CARRIED

5. Designate Tax Sale Year –

Moved by Amerongen and seconded by Sikkenga

47/20 **WHEREAS** Section 365(2) of The Municipal Act provides that Council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered for sale by auction to recover the tax arrears and costs;

NOW THEREFORE BE IT RESOLVED THAT the Designated Year for which properties in arrears be offered for sale by auction, be 2019 (meaning all properties with outstanding taxes from the year 2018 or prior);

AND BE IT FURTHER RESOLVED THAT in accordance with Section 363(1) of The Municipal Act, "costs" shall be the actual costs incurred for each parcel listed for the 2020 Tax Sale plus administration fees of \$50.00 as set forth in Manitoba Regulation 50/97;

AND BE IT FURTHER RESOLVED THAT the tax sale be held October 14, 2020 at 1:00pm at the Rural Municipality of Whitemouth Council Chambers.

For: All Against: None

CARRIED

6. Association of Manitoba Municipalities – response from FireSmart & Prevention Program Coordinator. Administration was directed to contact our local office to ensure they place the Fire Chief's non-emergency number on Burning Permits which they issue in our municipality.

7. Interim Building Inspector –

Moved by Honke and seconded by Amerongen

48/20 **WHEREAS** an Interim Building Inspector will be required from time to time in 2020;

NOW THEREFORE BE IT RESOLVED THAT Administration be hereby directed to hire Wayne Omichinski for this on-call casual position as required.

For: All Against: None

CARRIED

8. Road Name –

Moved by Sikkenga and seconded by Honke

49/20 **WHEREAS** a name is required for the road located in the Commercial Area in the community of Seven Sisters Falls located in SE of Section 27, Township 13, Range 11 East of the Principal Meridian in Manitoba;

NOW THEREFORE BE IT RESOLVED THAT this road be hereby named "Sturgeon Drive".

For: All Against: None

CARRIED

9. Watershed Program Presentation – Administration was directed to secure a March 24, 2020, delegation time with Ms. McLean.


Adjournment:

Moved by Sikkenga and seconded by Honke

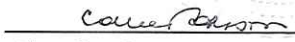
50/20 **BE IT RESOLVED THAT** the regular business has concluded and this meeting does hereby adjourn at 7:26 p.m.

For: All Against: None

CARRIED



Reeve



Chief Administrative Officer