

## RURAL MUNICIPALITY OF WHITEMOUTH

Minutes of the regular meeting of Council held on May 11, 2016, at 6:00 p.m. in the Council Chambers of the Rural Municipality of Whitemouth.

**Present:** Reeve Dowbyhuz, Deputy Reeve Saxler, Councillors Bachman, Nichol, Sikkenge and Chief Administrative Officer Johnson

**Also Present:** Recording Secretary Marion

### Adoption of Agenda:

Moved by Nichol and seconded by Bachman

147/16. **WHEREAS** the agenda for the regular meeting has been reviewed by Council and items have been added;

**THEREFORE BE IT RESOLVED THAT** the agenda shall be adopted as amended. **CARRIED**

### Reading and Confirming of Minutes:

Moved by Saxler and seconded by Bachman

148/16 **WHEREAS** the minutes of the hearing held on April 20, 2016 and of the regular meeting held on April 27, 2016, have been submitted to Council for review;

**THEREFORE BE IT RESOLVED THAT** the minutes be adopted as presented. **CARRIED**

### Financial:

1. Payment of accounts:

Moved by Saxler and seconded by Nichol

149/16 **WHEREAS** the following items have been submitted for approval of payment: Cheque No. 19026 to 19060

Electronic Payments 2710 to 2753

**THEREFORE BE IT RESOLVED THAT** payments be approved for an amount not to exceed \$75,431.62. **CARRIED**

2. Financial Statements to April 30, 2016:

Moved by Sikkenge and seconded by Bachman

150/16 **BE IT RESOLVED THAT** the financial statements as at April 30, 2016, circulated to Council be hereby approved. **CARRIED**

### Delegations:

6:30 p.m. Petr Kresta, Chief Operating Officer and Tara Mangaro, Manager of Communications and Public Relations from Diagnostic Services Manitoba attended to provide an overview of the services which are under their jurisdiction. Ms. Mangaro to send information for Administration to place on the website regarding lab hours, this is to be placed in our half page ad as well.

6:45 p.m. Marc and Marilyn Ruta of the Seven Sister Community Centre attended at Council's request to ensure inquiries were addressed in regards to all taxes being exempt including LID's, water for flooding purposes, vacant lot utility fees, and insurance payment. Tabled.

### Communications:

1. Community Regional Planning Branch – conditional approval Zulu/Hughes. Noted.

2. Community Regional Planning Branch – conditional approval Rushinka. Noted.
3. Primary Health Services – confirmation of meeting on Wednesday, May 25, 2016, at 3:00 p.m.
4. Province – Notice of Burning Ban. Noted.
5. Association of Manitoba Municipalities – June District Resolutions. Noted.
6. Association of Manitoba Municipalities –notice of meeting with Premier Pallister. Noted.
7. Public Works Supervisor – April, 2016 Report. Noted.
8. Infrastructure and Transportation – access approval to Manitoba Hydro. Noted.
9. Manitoba Ombudsman – newsletter. Noted.
10. Senior Utility Operators – April, 2016 Report. Noted.
11. Manitoba Hydro – Vince Kraeker re: agreement completion. Council set a special meeting date for May 19, 2016, at 5:00 p.m. to address completion of this agreement.
12. Eastman Tourism – Annual General Meeting on June 7, 2016, in Scanterbury. Noted.
13. Public Works – minutes of May 4, 2016 and May 11, 2016. Noted.
14. Interlake-Eastern Regional Health Authority re: family medicine resident Retreat to be held September 16 – 18, 2016. Noted.
15. Beausejour Brokenhead Development Corporation – request for appointment to Eastman Vocational School Board.  
 Moved by Saxler and seconded by Sikkenga  
 151/16 **WHEREAS** a request has been received from the Beausejour Brokenhead Development Corporation to have a representative appointed to the Eastman Vocational School Board;  
**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Rural Municipality of Whitemouth does hereby appoint Reeve Dowbyhuz;  
**AND BE IT FURTHER RESOLVED THAT** they be reimbursed as per municipal rates.  
**CARRIED**
16. Interlake-Eastern Regional Health Authority – Healthy Together Now Project. \$1,500.00 funding approved for Whitemouth Gymnastics. Noted.
17. Hermann Saxler – request for civic signage at canoe launches. It was noted that this task is already on the Public Works Plan.
18. Community Futures Winnipeg River – draft minutes of April 25, 2016. Noted.
19. Co-op Community Spaces – Rec grant approved \$35,000.00 for Elma Community Centre Mural Project. Referred to Administration to acquire additional information and report to Council.

20. Manitoba Hydro – agreement for street light at William and Flora in Seven Sisters.

Moved by Saxler and seconded by Nichol

152/16 **WHEREAS** an Electric Service Agreement has been received from Manitoba Hydro for the installation of a street light along William and Flora Street in Seven Sisters at a cost of \$2,077.95;

**NOW THEREFORE BE IT RESOLVED THAT** Chief Administrative Officer Johnson be hereby directed to complete the Electric Service Agreement on behalf of the Rural Municipality of Whitemouth.

**CARRIED**

21. Interlake-Eastern Regional Health Authority – minutes of March 24, 2016. Noted.

**Unfinished Business:**

1. Utility Rate By-Law No. 648/16.

Moved by Nichol and seconded by Saxler

153/16 **WHEREAS** the Rural Municipality of Whitemouth owns and operates sewer and water facilities;

**AND WHEREAS** Section 232 of The Municipal Act, LM 1996 c.58 states in part that a Council may pass by-laws for municipal purposes respecting public utilities;

**BE IT RESOLVED THAT** By-Law No. 648/16 being a by-law to establish sewer and water rates be hereby given first reading;

**AND BE IT FURTHER RESOLVED THAT** this by-law now be sent to the Public Utilities Board requesting their approval of same.

**CARRIED**

2. Fire Department Cell Phone – Administration provided the research collated and requested direction from Council. Council directed that a cell phone that is already municipally owned be loaded with a \$100.00 card and monitor usage to ensure fiscally responsible.
3. Elma Water – survey review and Kurian update. A draft was presented to Council for their input which they reviewed and added to. The survey is to be mailed to all Elma residents and posted on the bulletin board by their post office.
4. Electronic Payments/Debit Cards – Administration provided the research collated and requested direction from Council. Administration was directed not to pursue this initiative.
5. Neva Falls Water Co-op. Administration advised that no information has been received since their delegation appearance on April 27, 2016. Mr. Friesen was in the audience as an observer and advised the maps are completed and that he will provide copies to the office in the near future.
6. Noise By-Law – additional samples. Tabled until the next quarterly Police delegation and request S/Sgt Gerbrandt's input.
7. Hydro Dam Closing – Administration advised that both the LGD of Pinawa and the RM of Lac du Bonnet were requested to provide support in this regard. Manitoba Hydro has responded in writing that this will not be approved due to safety concerns.
8. Contour Road – Rural Municipality of Reynolds. Agreement circulated.

9. Mower Tenders:

Moved by Saxler and seconded by Sikkenga

154/19 **WHEREAS** quotations have been requested by Council for a Schulte

XH1000-4 10' cutter w/air craft tires, 540 RPM drive and shaft, trailing hitch CV style, clevis hitch, two blade pan kit, single axle kit on wing, pioneer ends, safety light kit, R/H gauge wheel flex arm mount; AND – 1 Schulte FLX1510 flex arm. FOB Whitemouth;

**NOW THEREFORE BE IT RESOLVED THAT** Keystone Agri-Motive (2005) Inc. be hereby awarded the tender in the amount of \$39,500.00 plus applicable taxes. **CARRIED**

10. Manitoba Telephone System – meeting with representative not yet scheduled as they are ensuring we speak to the correct party as they are changing ownership. Council will be informed when a date is set.
11. ATV By-law – discussion with By-Law Enforcement Officer. Provincial Act website is <http://web2.gov.mb.ca/laws/statutes/ccsm/o031e.php>.
12. LED Street Lights – Manitoba Hydro notification that Whitemouth will be switched to LED lighting on their street lights free of charge in two years.
13. Insurance Claim Policy:  
Moved by Sikkenga and seconded by Nichol  
**BE IT RESOLVED THAT** the following be hereby adopted as the policy for insurance claims effective May 11, 2016.  
**POLICY FOR INSURANCE CLAIMS**  
This policy has been created to ensure non-profit/community organizations have a protocol to follow should they have to make an insurance claim to our Municipal Insurance Provider.
1. Notify the Administration office in writing that an event/issue has occurred in which they must apply to the Insurance Company. The notification shall include what has occurred and their preferred course of action for structural claims; and
  2. Administration will immediately advise the Insurance company and provide a contact name from the organization as well as the Building Inspectors information. The insurance representatives will work directly with the Building Inspector to ensure all works are efficiently carried out and that they comply with both the Manitoba Building Code and our Development Plan.

**CARRIED**

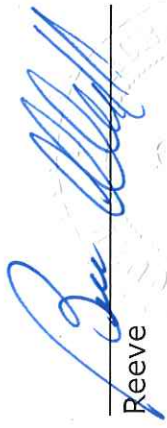
**New Business:**

1. Public Works Update was provided. Administration to draft policy for works done on private lands when the municipality directs that certain works are to be completed by a ratepayer and they do not have same completed.
2. Reports of Committees were verbally provided by each member of Council.
3. Wild Rose Road – awaiting a response from the Rural Municipality of Lac du Bonnet. Tabled.
4. Grassland Road – awaiting a response from the Rural Municipality of Lac du Bonnet. Tabled.
5. Drainage/Paving concern on Second Street and paving of Elizabeth Crescent.

6. 2017 Budget/Financial Plan Hearing – time. Moved by Sikkenga and seconded by Bachman  
**BE IT RESOLVED THAT** the financial plan hearing for 2017 be hereby **CARRIED** held at 7:00 p.m.
  7. By-Law Officer – request for direction. The By-Law Officer is to address issues as directed through the Administration office. In addition he is to assist in closing building infraction files from the Building Inspector.
  8. The Manitoba Water Services Board – request for 5 year Plan. Council directed that the following 4 items be forwarded; Neva Falls Water Extension, Elma Water Extension, River Hills Low Pressure Sewer; and lagoons.
  9. River Hills Community Club Inc. – Thank you. Noted.
  10. Rural Municipality of Reynolds – notice of public meeting for rezoning. Noted.
  11. Therese Conroy – notice that she will no longer provide independent financial reviews for community organizations. Administration was directed to see if the recommended replacement has any accounting designations. Tabled.
  12. Borrowing By-law re: Firehall will be advertised and prepared for the regular meeting of May 25, 2016
  13. Road Works – Second Street and Elizabeth Crescent. Moved by Nichol and seconded by Saxler  
157/16 **BE IT RESOLVED THAT** tenders be prepared for Second Street drainage and asphalt and Elizabeth Crescent asphalt. **CARRIED**
  14. Public Utilities Board – approval of operating deficits for 2012, 2013 and 2014. Noted.
  15. Roof for office and wet well at Water Treatment Plant and Brookfield Road. Moved by Dowbyhuz and seconded by Nichol  
158/16 **BE IT RESOLVED THAT** tenders be prepared for Brookfield Road, the office roof and the wet well roof at the water treatment plant. **CARRIED**
  16. Seven Sister Community Club – request for contribution to purchase of a commercial refrigerator and a valve replacement. Tabled to special meeting.
  17. Waste Management – see NB) 13.
  18. Tender Process – Discussed.
- In Camera:**  
Moved by Sikkenga and seconded by Bachman  
159/16 **BE IT RESOLVED THAT** Council recess the Regular meeting and go into “In Camera” as per Section 152(3) of The Municipal Act to discuss the following item: *Personnel*  
**AND BE IT FURTHER RESOLVED THAT** all matters discussed are to remain confidential as per Section 83(1)(d) of The Municipal Act. **CARRIED**
- Moved by Saxler and seconded by Nichol  
160/16 **BE IT RESOLVED THAT** as per Section 152(4) of The Municipal Act Council does now re-open the meeting to the public. **CARRIED**

**Adjournment:**

Moved by Saxler and seconded by Sikkenga  
161/16 **BE IT RESOLVED THAT** the regular business has concluded and this  
meeting does hereby adjourn at 9:08 p.m. **CARRIED**

  
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Reeve

  
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Colleen Johnson  
Chief Administrative Officer