

RURAL MUNICIPALITY OF WHITEMOUTH

Minutes of the regular meeting of Council held on July 27, 2016, at 6:00 p.m. in the Council Chambers of the Rural Municipality of Whitemouth.

Present: Reeve Dowbyhuz, Councillors Bachman, Nichol, Saxler and Sikkenga
Chief Administrative Officer Johnson

Also Present: Recording Secretary Marion

Adoption of Agenda:

Moved by Bachman and seconded by Sikkenga

231/16 **WHEREAS** the agenda for the regular meeting has been reviewed by Council;

THEREFORE BE IT RESOLVED THAT the agenda shall be adopted as amended. **CARRIED**

Reading and Confirming of Minutes:

Moved by Nichol and seconded by Bachman

232/16 **WHEREAS** the minutes of the regular meeting held on July 13, 2016, have been submitted to Council for review;

THEREFORE BE IT RESOLVED THAT the minutes be adopted as circulated. **CARRIED**

Financial:

1. Payment of accounts

Moved by Saxler and seconded by Nichol

233/16 **WHEREAS** the following items have been submitted for approval of payment: Cheque No. 19202 to 19219

Electronic Payments 2890 to 2917

THEREFORE BE IT RESOLVED THAT payments be approved for an amount not to exceed \$63,144.63. **CARRIED**

Communications:

1. Community Futures – draft minutes of July 11, 2016. Noted.
2. Catherine McKenna, Minister of Environment – copy of letter to the Association of Manitoba Municipalities regarding the Trans Canada Trail. Noted.
3. Whitemouth Reynolds Planning District – information supplied by the Provincial Regional Planning Office in Beausejour on the five year review of development plans. Council to bring forth any items/sections they would like addressed.
4. Whitemouth Reynolds Planning District – minutes of June 20, 2016. Noted.
5. Building Inspector Ruta – request for direction.
Moved by Saxler and seconded by Sikkenga
234/16 **WHEREAS** a request has been received from Building Inspector Ruta regarding a possible variation request coming from owner of Roll No. 123200;
NOW THEREFORE BE IT RESOLVED THAT in Councils opinion if the geotechnical engineers report indicates that a set-back may be altered without creating any risk they would look favorable upon a variation request as long as they as a municipality are absolved of any liability

in this regard.

CARRIED

6. Whitemouth Museum – request for authorization to do capital works.
Moved by Bachman and seconded by Saxler
235/16 **WHEREAS** a request has been received from the Whitemouth Museum Society for permission to have capital improvements done to their buildings (wheelchair accessibility) which are located on municipally owned lands;
NOW THEREFORE BE IT RESOLVED THAT this request be hereby approved. **CARRIED**
7. Canadian Association of Fire Chiefs – Annual Award information circulated to Council.
8. Rural Economic Development Specialist – survey results. Administration was directed to inquire if Community Futures has any information on Economic Development Officers available on contract and to be placed for 2017 Budget discussions.
9. CN – In Your Community Publication. Noted.
10. 55 + Housing Committee – information from committee and an update from Manitoba Housing, Terry Kozak that they have not requested that a community meeting be organized in this regard.
11. Rural Policy Learning Commons – Small Town Doctors webinar. Councillor Sikkenga to participate, administration to have her registered.
12. Municipal Emergency Coordinator Wasylnuk – invitation to MEC coordinators meeting in Lac du Bonnet.
Moved by Nichol and seconded by Saxler
236/16 **WHEREAS** a request has been received from Municipal Emergency Coordinator Wasylnuk to attend a meeting with other coordinators in Lac du Bonnet, Manitoba, in September, 2016;
NOW THEREFORE BE IT RESOLVED THAT this request be hereby approved;
AND BE IT FURTHER RESOLVED THAT her expenses be cost-shared fifty percent with the Rural Municipality of Reynolds. **CARRIED**
13. Whitemouth River Recreation Commission Inc. – minutes of June 27, 2016, and July 21, 2016. Noted.
14. Darryl Rushinka provided his opinion regarding process to have the municipality cut grass on unkept properties. Administration to request additional information from Mr. Rushinka as to which municipalities cut without any notice and invoice.
15. Community Futures – annual report and offer of services to all non-profit organizations. To be placed in our half page ad when space permits.
16. Infrastructure – news release. Noted.
17. Minister Cox re: recommend meeting with Regional Director Shabaga, date to be provided in the near future.

Unfinished Business:

1. Neva Falls Water Co-op – Manitoba Water Stewardship Board. Awaiting response from their Mr. Dave Shwaluk.

2. Manitoba Telephone System – Response from representative that they are not yet prepared to meet due to the new company takeover/changes. Administration was directed to contact Telus in regards to a cell tower and request what other services they may have available.
3. Fire Inspection – contact has been made with service suppliers utilized by other municipal jurisdictions. Their providers are not presently taking on any new clients. A connection has been made with a retired member of the Selkirk Fire Department. Tabled.
4. Daycare in Whitemouth School – awaiting meeting date from Principal Carter.
5. Elma Water – map with all responses pinned provided to each member of Council. Another map to be creating including the first survey results. Tabled.
6. By-Law 655/16 – Fire Hall Borrowing By-Law. Councillor Nichol requested a recorded vote.

Moved by Saxler and seconded by Bachman

237/16 **WHEREAS** approval has been received from The Municipal Board in regards to the borrowing of funds to construct a new fire hall;
NOW THEREFORE BE IT RESOLVED THAT By-Law No. 655/16 as amended be hereby given third and final reading.

For: Reeve Dowbyhuz, Councillors Bachman, Saxler and Sikkenga
Against: Councillor Nichol **CARRIED**

7. Manny Sikkenga – request to hook onto municipal water. Prior to any discussions Councillor Sikkenga requested permission to vacate her seat and did not return until the following discussions were concluded. Administration was directed to send a registered mail notice to the one property owner whom was unable to be contacted by telephone, contact Harm Sikkenga to confirm what date water is required at the "old Steiner farm"; and to acquire Manitoba Hydro's policy in regards to the extending of services to a new hook up once a property owner has paid to install the initial service. Tabled.

8. Greeting Card policy:

Moved by Sikkenga and seconded by Bachman

238/16 **WHEREAS** a greeting card policy is to be established;

NOW THEREFORE BE IT RESOLVED THAT the policy be adopted as follows: Policy for the Issuing of Greeting Cards

Overview: In order to provide Administration authority to send out greeting cards.

Card Policy:

The following rules and procedures will apply for **Birthday** Cards:

1. At the request of a member of Council or ratepayer/resident to Administration a Birthday card will be issued to any person at the age of 80 years or over whom is a ratepayer/resident of the Rural Municipality of Whitemouth.
2. The card is to be signed "On behalf of the Council, Staff and Ratepayers of the Rural Municipality of Whitemouth".

3. The card is to be sent by regular mail through Canada Post.

The following rules and procedures will apply for **Sympathy** Cards:

1. At the request of a member of Council or ratepayer/resident to Administration a Sympathy card will be issued to any family whom has lost a present or past member of a Manitoba Municipality;
2. The card is to be signed "On behalf of the Council, Staff and Ratepayers of the Rural Municipality of Whitemouth".

3. The card is to be sent by regular mail through Canada Post.

The following rules and procedures will apply for **Anniversary** Cards:

1. At the request of a member of Council or ratepayer/resident to Administration an Anniversary Card will be issued to any couple who is celebrating their 50th or over Anniversary and whom are ratepayers/residents of the Rural Municipality of Whitemouth.
2. The cards is to be signed "On behalf of the Council, Staff and Ratepayers of the Rural Municipality of Whitemouth".

3. The card is to be sent by regular mail through Canada Post.

CARRIED

9. Noise By-Law – Administration provided input received from S/Sgt Gerbrandt. Council directed that a draft by-law be prepared for their review at a later date.
10. Minister Responsible for Hydro – Administration to request a meeting.
11. Landfill Test Sites – Provincial Representative has been on holidays. Tabled.
12. Helicopter Emergency Medical Services – unable to attend Whitemouth Sports Days however thanked Council for their invitation.
13. Tower for Fire Hall – No Limits. Tabled.
14. Manitoba Conservation Regional Field Supervisor re: request to discuss providing fire services.

Moved by Nichol and seconded by Saxler

239/16 **BE IT RESOLVED THAT** Council does hereby agree to investigate the feasibility of providing fire protection services within the North Whiteshell Provincial Park. **CARRIED**

New Business:

1. Public Works Update was provided verbally and minutes of July 27, 2016, were circulated.
2. Reports of Committees were provided verbally by each member of Council.
3. Rushinka Development Agreement – Council approved the draft to be forwarded to the property owner for administration to prepare the required by-law.
4. By-Law Officer Probation. Deputy Reeve Saxler requested a recorded vote. Moved by Nichol and seconded by Bachman
240/16 **WHEREAS** Gerald Jacob will be completing his probationary period as By-Law Enforcement Officer on July 31, 2016;
AND WHEREAS his probationary period has been satisfactorily completed;
NOW THEREFORE BE IT RESOLVED THAT By-Law No. 657/16 being a by-law to enter into an agreement for Mr. Jacob to continue providing contract services as By-Law Enforcement Officer be hereby given first reading.
For: Reeve Dowbyhuz, Councillors Bachman, Nichol and Sikkenga
Against: Deputy Reeve Saxler **CARRIED**
5. Realtor to sell commercial lots in Seven Sisters. Moved by Sikkenga and seconded by Saxler
241/16 **WHEREAS** Council has requested tenders for the sale of the commercial properties in the newly developed Commercial subdivision in Seven Sisters;
NOW THEREFORE BE IT RESOLVED THAT the tender submitted by Evergreen Realty in the amount of 6% realtors fee be hereby accepted. **CARRIED**
6. Public Utilities Board – re: anonymous complaint. Council directed that the response be provided to the Public Utilities Board for submission to the complainant.
7. Building Inspector Ruta re: Floor in municipal office. Mr. Ruta will meet with HVAC representatives from Tyndall and provide information obtained to Administration.

8. Union Negotiation update – special meeting set for Wednesday, August 3, 2016, at 6:00 p.m.
9. Elma Park – Councillor Nichol advised that the caretaker would like an increase in pay. The consensus of Council was not to presently change the rate however they would be receptive to him providing a request in writing which Council would review in Budget 2017 meetings.
10. Crosses at cemetery – Councillor Nichol advised that he will not have time to address the project this year. Reeve Dowbyhuz offered to research monument options for the unknown graves.
11. Homestead Road (307) to Rifle Range – requires maintenance/upkeep. Administration to refer to the Public Works Committee.
12. Community Trail – from Lift Station in Seven Sisters Townsite. Mr. Ruta offered to flag the area. Administration to refer to the Public Works Committee.

In Camera:

Moved by Sikkenga and seconded by Bachman

242/16 **BE IT RESOLVED THAT** Council recess the Regular meeting and go into "In Camera" as per Section 152(3) of The Municipal Act to discuss the following item: *Personnel and Legal*

AND BE IT FURTHER RESOLVED THAT all matters discussed are to remain confidential as per Section 83(1)(d) of The Municipal Act.

CARRIED

Moved by Sikkenga and seconded by Saxler

243/16 **BE IT RESOLVED THAT** as per Section 152(4) of The Municipal Act Council does now re-open the meeting to the public. **CARRIED**

Once Council came out of their in camera session they directed that the agenda for the special meeting called for August 3, 2016 to discuss union negotiations agenda also include both interest rates and sale of surplus municipal lands.


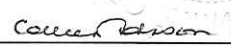
Adjournment:

Moved by Bachman and seconded by Sikkenga

244/16 **BE IT RESOLVED THAT** the regular business has concluded and this meeting does hereby adjourn at 9:12 p.m. **CARRIED**



Reeve

Chief Administrative Officer