

RURAL MUNICIPALITY OF WHITEMOUTH

Minutes of the regular meeting of Council held on December 7, 2016, at 6:00pm, in the Council Chambers of the Rural Municipality of Whitemouth.

Present: Reeve Dowbyhuz, Deputy Reeve Saxler, Councillors Bachman, Nichol and Sikkenga, Chief Administrative Officer Johnson

Also Present: Recording Secretary Marion

Adoption of Agenda:

Moved by Saxler and seconded by Bachman

381/16 **WHEREAS** the agenda for the regular meeting has been reviewed by Council;

THEREFORE BE IT RESOLVED THAT the agenda shall be adopted as amended. **CARRIED**

Reading and Confirming of Minutes:

Moved by Sikkenga and seconded by Nichol

382/16 **WHEREAS** the minutes of the regular meeting held on November 16, 2016, and of the Board of Revision also held on November 16, 2016, have been submitted to Council for review;

THEREFORE BE IT RESOLVED THAT the minutes be adopted as circulated. **CARRIED**

Financial:

1. Payment of accounts:

Moved by Saxler and seconded by Nichol

383/16 **WHEREAS** the following items have been submitted for approval of payment: Cheque No. 19467 to 19517 and Electronic Payments 110 to 137

THEREFORE BE IT RESOLVED THAT payments be approved for an amount not to exceed \$728,506.62, of which \$624,633.94 is for school remittances. **CARRIED**

Delegations:

6:05 p.m. Building Inspector Ruta – In Camera

Moved by Nichol and seconded by Saxler

384/16 **BE IT RESOLVED THAT** Council recess the Regular meeting and go into "In Camera" as per Section 152(3) of The Municipal Act to discuss the following item: *Legal*

AND BE IT FURTHER RESOLVED THAT all matters discussed are to remain confidential as per Section 83(1)(d) of The Municipal Act.

CARRIED

Moved by Sikkenga and seconded by Bachman

385/16 **BE IT RESOLVED THAT** as per Section 152(4) of The Municipal Act Council does now re-open the meeting to the public. **CARRIED**

When the in-camera session concluded Administration was directed to meet with Building Inspector Ruta to craft and send letters to the ratepayers in Elma which may be affected by a lot line issue as a courtesy.

6:30 p.m. Mennonite Church Board with Dale Toews as spokesperson attended to request a road closure. Deputy Reeve Saxler advised that this has already been addressed through Planning. Administration to research where this request is at and report back to Council.

Communications:

1. The Municipal Board re: hearing to be held on December 20, 2016 for Wayne Klepatz. Councillor Sikkenga to attend as our drainage representative.
2. Invasive Species Council of Manitoba – request for \$100.00. Noted.
3. Whitemouth Reynolds Planning District – last call for Development Plan input. Noted.
4. RCMP "D" Division – 2015-2016 Annual Report. Noted.
5. Museum Information from Building Inspector Ruta. Noted.
6. Rural Municipality of Reynolds re: Snow Removal Inquiry addressed by Public Works this morning and Administration responded accordingly.
7. Councillor Sikkenga re: emergency number magnets. Refer to 2017 Budget discussion.
8. Museum - Five Year Capital Plan. Refer to 2017 Budget discussion.
9. Councillor Sikkenga – pathway for Coop Park. Council agreed this would be maintained as a three season path with the season winter being excluded.
10. Province of Manitoba re: reliability of emergency mobile communications System information. Noted.
11. Two Rivers Seniors Resource Centre – minutes of October 19, 2016. Noted.
12. Public Works re: Holiday Hours
Moved by Saxler and seconded by Nichol
386/16 **BE IT RESOLVED THAT** Public Works be hereby off on Friday, December 30, 2016, for the January 1, 2017 statutory holiday.
CARRIED
13. Recertification of Fire Truck – information, noted. Additional information is being obtained and once received Council will be provided with same.
14. 2018 Manitoba 55 Plus Games – notice of hosting opportunity. Noted.
15. Public Works – minutes of November 23, 29 and December 7, 2016. Noted.
16. Sunrise School Division – Budget meeting on December 13, 2016.
Moved by Sikkenga and seconded by Saxler
387/16 **WHEREAS** an invitation has been received from the Sunrise School Division in Beausejour, Manitoba on December 13, 2016;
NOW THEREFORE BE IT RESOLVED THAT Reeve Dowbyhuz and Councillor Bachman be hereby authorized to attend same;
AND BE IT FURTHER RESOLVED THAT they be reimbursed as per municipal policy.
CARRIED
17. Department of Indigenous and Municipal Relations Community and Regional Planning Branch – Proposal to subdivide File No. 4203-16-7317.
Moved by Sikkenga and seconded by Nichol
388/16 **WHEREAS** proposal to subdivide has been received from Indigenous & Municipal Relations Community and Regional Planning in Beausejour, Manitoba, regarding their File No. 4203-16-7317 in the NE ¼ 29-10-12

EPM (Dueck/Penner);

NOW THEREFORE BE IT RESOLVED THAT the Council of the Rural Municipality of Whitemouth does hereby authorize this subdivision request on the following conditions:

THAT the 2016 taxes are paid in full on the subject property;

THAT should any variation orders be required that they are obtained from this municipal corporation; and

THAT should municipal utilities be available that they are applied for, paid for and connected to. **CARRIED**

18. Public Works Inquiries – tree encroachment and private snow removal – additional information. Administration was directed to have Public Works tender to have the 3 trees trimmed.

19. Councillor Bachman re: 150th Celebrations presentation. Refer to Budget 2017 discussion.

20. Rural Municipality of Lac du Bonnet – copy of letter sent to 76 of their ratepayers in regards to providing water from our jurisdiction. Noted.

21. BDO Canada LLP – draft of audited statements.

Moved by Nichol and seconded by Saxler

389/16 **WHEREAS** the 2015 Audited Statements have been received by Municipal Auditor BDO Canada LLP;

AND WHEREAS is noted that with adjustments from previous years there will be a deficit of \$43,551.00;

NOW THEREFORE BE IT RESOLVED THAT Administration be directed to have this amount taken out of the municipalities' Accumulated Surplus. **CARRIED**

Moved by Sikkenga and seconded by Bachman

390/16 **WHEREAS** the 2015 Audited Statements have been received by Municipal Auditor BDO Canada LLP;

NOW THEREFORE BE IT RESOLVED THAT Council does hereby accept these statements as provided. **CARRIED**

Moved by Saxler and seconded by Nichol

391/16 **WHEREAS** due to a Rain Event in June of 2016 it is anticipated that there will be a deficit should a Disaster Financial Assistance Program not be implemented;

NOW THEREFORE BE IT RESOLVED THAT Administration be hereby directed to communicate with a Municipal Services Officer to ensure the Manitoba Indigenous and Municipal Relations are aware of our municipalities financial position. **CARRIED**

22. Christmas re: employees

Moved by Sikkenga and seconded by Bachman

392/16 **NOW THEREFORE BE IT RESOLVED THAT** Council does hereby direct Administration to provide each permanent full-time municipal employee with \$50.00 as a Christmas gift from the Municipality. **CARRIED**

23. Councillor Sikkenga re: road clearance issue. See C)9

24. Manitoba Waste Water Association – Conference and Trade Show.

Moved by Saxler and seconded by Sikkenga

393/16 **WHEREAS** the Manitoba Water and Wastewater Conference and Trade Show will be held from January 29, 2017, to February 1, 2017, in Portage la Prairie, Manitoba;

NOW THEREFORE BE IT RESOLVED THAT Senior Utility Operator Campbell be hereby approved to attend same;

AND BE IT FURTHER RESOLVED THAT he be reimbursed as per municipal policy. **CARRIED**

25. D.A. Walls and Associates re: community affordable housing information. Noted.
26. Rural Municipality of Brokenhead re: By-Law No. 2183-16. Noted.
27. Whitemouth Regional Community Development Corporation Inc. – minutes of December 5, 2016. Noted.
28. Province of Manitoba – appointments to Municipal Board. Noted.
29. Sunrise School Division – Budget Meeting on December 13, 2016. See C)16
30. By-Law Enforcement Officer Jacob – request for direction on complaint received regarding cat control. Council unanimously agreed that they will not be implementing any policies/laws with regards to the control of cats.
31. 55+ - utility information. Referred to Administration to check with Public Works to have sewer rates other than residential researched.
32. Rural Municipality of Lac du Bonnet – cancellation of water meeting on December 14, 2016. Council will hold their budget that evening instead.
33. Councillor Bachman provided an overview of the Canada Nuclear Laboratories Open House.

Unfinished Business:

1. Food Bank – information on local food bank to be advertised on our website.
2. Neva Falls Water Co-op re: project cost estimate from Anderson Engineers
3. Lease Agreement Dyno Nobel - By-Law No. 663/16 third and final reading. Moved by Nichol and seconded by Saxler
394/16 **BE IT RESOLVED THAT** By-Law No. 663/16 being a by-law to enter into an agreement with Dyno Nobel Canada Inc. regarding the leasing of lands;
NOW THEREFORE BE IT RESOLVED THAT By-Law No. 663/16 be hereby given third and final reading. **CARRIED**
4. C-Can re: placement location required to apply for the Conditional Use. Administration was directed to apply for said Conditional Use for a C Can to be located at the firehall for a two year period.

New Business:

1. Public Works Update was verbally provided by Reeve Dowbyhuz.
2. Reports of Committees were verbally provided by each member of Council. Administration was directed to send correspondence to Minister Schuler supporting that the number of VLT's in our municipality are not reduced. Moved by Saxler and seconded by Nichol
395/16 **WHEREAS** the Council of the Rural Municipality of Whitemouth supports MLA Smook's letter dated December 7, 2016, to Minister Schuler in regards to VLT removal from rural hotels;
NOW THEREFORE BE IT RESOLVED THAT Administration be hereby directed to submit a letter supporting Mr. Smook's above-noted

correspondence as a move of this nature would detrimentally affect both local businesses as well as our own municipal corporation.

CARRIED

3. Festive Lighting Policy

Moved by Sikkenga and seconded by Saxler

396/16 Policy for Festive Lighting

Overview: In order to provide consistent direction to RM Staff and service dates for the public.

Policy:

1. Municipal Festive Lighting shall not be set up, installed, placed and energized until the fourth week of November.
2. Municipal Festive Lighting shall be in operation until the third week of January.
3. Municipal Festive Lighting shall be energy efficient when replacement is required.
4. Operational dates will be added to the Public Works calendar to ensure staffing and equipment are available for dates set out in this policy.

CARRIED

4. Tax Sale Reserve Bid Policy

Moved by Saxler and seconded by Nichol

397/16 Policy for Tax Sale Reserve Bids

Overview: In order to provide for direction for Administration in Regards to Tax Sale Reserve Bids.

Tax Sale Reserve Bid Policy:

Any properties that go into a tax sale position shall have a reserve bid made on them by the Rural Municipality of Whitemouth in the amount of outstanding taxes plus applicable costs.

CARRIED

5. By-Law No. 664/16 re: Easement Agreement Eck – first and second readings. Prior to any discussions Councillor Sikkenga requested permission to vacate Her seat and did not return until New Business No. 6 was completed.

Moved by Nichol and seconded by Saxler

398/16 **WHEREAS** to accommodate a connection to the municipal water supply an easement agreement must be entered into with Karl Eck; **AND WHEREAS** Council has approved same; **NOW THEREFORE BE IT RESOLVED THAT** By-Law No. 664/16 being a by-law to enter into and execute an easement agreement to accommodate same be hereby given first reading. **CARRIED**

Moved by Bachman and seconded by Saxler

399/16 **WHEREAS** to accommodate a connection to the municipal water supply an easement agreement must be entered into with Karl Eck; **AND WHEREAS** Council has approved same; **NOW THEREFORE BE IT RESOLVED THAT** By-Law No. 664/16 being a by-law to enter into and execute an easement agreement to accommodate same be hereby given second reading. **CARRIED**

6. By-Law No. 665/16 re: Easement Agreement Sikkenga – first and second Readings.

Moved by Saxler and seconded by Bachman

400/16 **WHEREAS** to accommodate a connection to the municipal water supply an easement agreement must be entered into with Harm Sikkenga; **AND WHEREAS** Council has approved same; **NOW THEREFORE BE IT RESOLVED THAT** By-Law No. 665/16 being a by-law to enter into and execute an easement agreement to accommodate same be hereby given first reading. **CARRIED**

Moved by Nichol and seconded by Bachman

- 401/16 **WHEREAS** to accommodate a connection to the municipal water supply an easement agreement must be entered into with Harm Sikkenga;
AND WHEREAS Council has approved same;
NOW THEREFORE BE IT RESOLVED THAT By-Law No. 665/16 being a by-law to enter into and execute an easement agreement to accommodate same be hereby given second reading. **CARRIED**
7. By-Law No. 666/16 re: Council Indemnities – first and second readings. Tabled until after in camera discussions.
8. Councillor Sikkenga inquired about the Snowmobile Staging Area in Whitemouth. The consensus of Council was for it to be in the Industrial Park. Administration was directed to research the amount of municipally owned land in that area.

In Camera:

Moved by Saxler and seconded by Bachman

402/16 **BE IT RESOLVED THAT** Council recess the Regular meeting and go into "In Camera" as per Section 152(3) of The Municipal Act to discuss the following item: *Legal and negotiation*

AND BE IT FURTHER RESOLVED THAT all matters discussed are to remain confidential as per Section 83(1)(d) of The Municipal Act.

CARRIED

Moved by Saxler and seconded by Sikkenga

403/16 **BE IT RESOLVED THAT** as per Section 152(4) of The Municipal Act Council does now re-open the meeting to the public. **CARRIED**

By-Law No. 666/16

Moved by Bachman and seconded by Saxler

404/16 **BE IT RESOLVED THAT** By-Law No. 666/16 being a by-law to set Council's indemnities for 2017 and 2018 be hereby given first reading.

CARRIED

Moved by Sikkenga and seconded by Bachman

405/16 **BE IT RESOLVED THAT** By-Law No. 666/16 being a by-law to set Council's indemnities for 2017 and 2018 be hereby given second reading.

CARRIED

Adjournment:


Moved by Bachman and seconded by Sikkenga

406/16 **BE IT RESOLVED THAT** the regular business has concluded and this meeting does hereby adjourn at 9:32 p.m.

CARRIED



Reeve



Chief Administrative Officer