

RURAL MUNICIPALITY OF WHITEMOUTH

Minutes of the regular meeting of Council held on March 8, 2017, at 6:00 pm, in the Council Chambers of the Rural Municipality of Whitemouth.

Present: Reeve Dowbyhuz, Deputy Reeve Saxler, Councillors Bachman, Nichol and Sikkenga, Chief Administrative Officer Johnson

Also Present: Recording Secretary Marion

Reeve Dowbyhuz called the meeting to order at 6:00 p.m.

Adoption of Agenda:

Moved by Bachman and seconded by Sikkenga

59/17 **WHEREAS** the agenda for the regular meeting has been reviewed by Council;

THEREFORE BE IT RESOLVED THAT the agenda shall be adopted as amended. **CARRIED**

Reading and Confirming of Minutes:

Moved by Sikkenga and seconded by Nichol

60/17 **WHEREAS** the minutes of the regular meeting held on February 22, 2017, have been submitted to Council for review;

THEREFORE BE IT RESOLVED THAT the minutes be adopted as circulated. **CARRIED**

Financial:

1. Payment of accounts:

Moved by Saxler and seconded by Nichol

61/17 **WHEREAS** the following items have been submitted for approval of payment: Cheque No. 19692 to 19722
Electronic Payments 272 to 307;

THEREFORE BE IT RESOLVED THAT payments be approved for an amount not to exceed \$54,067.02. **CARRIED**

Reports of Committees:

Were provided verbally by each member of Council.

Public Works Report:

Provided verbally by Reeve Dowbyhuz.

Delegations:

6:30 p.m. Greg Anderson of Can-Struct attended to provide council an overview of their bearing placement recommendation. River Hills cost of replacement is approximately \$1,500,000.00. He provided a budget cost and would like to be invited into the Tender process when the time comes. No construction date was set.

6:45 p.m. Al Besel of the Seven Sisters Community Club attended to discuss the Seven Sisters Trail. He inquired about signage being put up earlier and not having the bridge closed until the Club is notified. He requested information be placed in our half page ad regarding motorized vehicles not being allowed on the Trail. Reeve Dowbyhus requested he provide what he would like to see in the Ad and it will be reviewed. He was also advised that all requests should be made in writing.

Communications:

1. Water License 16-WCW-0751 in SW 13-13-11E. Noted.
2. Water License 17-WCW-0176 in SE 22-10-12E. Councillor Sikkenga had an Inquiry. Reeve Dowbyhuz to meet with her on this license.
3. Lac du Bonnet Planning District re: notice of Public Hearing for By-Law No. 3/17. Noted.
4. Whitemouth School – February newsletter. Noted.
5. Lac du Bonnet Planning District re: notice of Public Hearing for By-Law No. 17/16. Noted.
6. Royal Canadian Mounted Police – 4th Quarter Statistics for 2016. Noted.
7. Lac du Bonnet and Area Food Bank – thank you. Noted.
8. Whitemouth Museum re: signage @ River Hills. Administration to send a copy of the signage and advise we are just altering the same sign. re: River Hills Community Centre. Administration to connect by email with Mr. Henschell.
9. Association of Manitoba Municipalities re: request for resolution for June district meetings (deadline June 1, 2017) and notice of Eastern Meeting in Vassar, MB. (RM of Piney) on June 21, 2017.
Moved by Saxler and seconded by Bachman
62/17 **WHEREAS** the Association of Manitoba Municipalities June District meeting will be held in the Rural Municipality of Piney in Vassar, Manitoba, on June 21, 2017;
NOW THEREFORE BE IT RESOLVED THAT all members of Council and the Chief Administrative Officer be hereby authorized to attend same;
AND BE IT FURTHER RESOLVED THAT they be reimbursed as per Municipal Policies. **CARRIED**
10. Eastman Juried Art Exhibition – request for advertising on our municipal Website. Council approved and referred to Councillor Bachman.
11. Rural Municipality of Springfield - hearing for re-zoning. Noted.
12. Interlake-Eastern Regional Health Authority – minutes of October 27, 2016, November 29, 2016 and January 5, 2017. Noted.
13. North Eastman Municipal Forum – minutes of February 6, 2017. Noted.
14. Bridge Inquiry re: date of works. See 6:30 p.m. Delegation above.
15. Public Works Supervisor – Monthly report for February 2017
16. KidSport – request for donation (\$300.00)
17. Whitemouth Regional Community Development Corporation Inc. – minutes of March 7, 2017 meetings (regular, election of officers and Annual General Meetings). Noted.
18. Boreal Shores Art Tour – updates. Noted.
19. Association of Manitoba Municipalities re: resolution responses. Noted.

20. Eastman Tourism Association – March 2017 News. Noted.

21. Assessment Dates – Tax Impact on June 7, 2017
- Open House on June 22, 2017 and
- 2018 Board of Revision.

Moved by Saxler and seconded by Sikkenga

63/17 **BE IT RESOLVED THAT** the 2018 Board of Revision be held on
November 21, 2017. **CARRIEDY**

- 21 a. Recommendations for Elma signage received from Jim Castle, Larry Roche,
and Jenny Dupas.
Referred to Administration and Councillor Bachman to advertise more and
state an end date. Tabled

22. North Eastern Regional Municipal Lobby Committee – minutes of March
6, 2017. Reeve Dowbyhuz provided an overview. Noted.

23. Manitoba Infrastructure – Regional Maintenance Manager re: documentation
of meeting held on March 2, 2017 regarding poor drainage at Elevator
Road/Brickyard Road and PTH 11, drainage concerns on Railway Ave from
Second Street to River Drive and PR 408 at the narrowing of roadway. Noted.

24. Redeemer Lutheran Church re: Watoto Choir May 5, 2017 – looking for 5
host homes overnight. Once additional information is received Councillor
Bachman will place on our website.

25. Whitemouth River Recreation Commission Inc. – minutes of February 27,
2017. Noted.

26. Public Works – minutes of March 8, 2017. Noted.

27. Whitemouth Reynolds-North Whiteshell Waste Management Facility –
Minutes of February 21, 2017. Noted.

Unfinished Business:

1. By-Law re: Andersen Development Agreement. Update

2. AED Purchase – quotes.

Moved by Nichol and seconded by Bachman

64/17 **WHEREAS** quotes have been requested and received for a Automated
External Defibrillator;

NOW THEREFORE BE IT RESOLVED THAT one be purchased from
Berrn Consulting Ltd at an amount not to exceed \$1,942.50 plus
shipping. **CARRIED**

3. Municipal Rates

Moved by Sikkenga and seconded by Saxler

65/17 **BE IT RESOLVED** that the following rates be accepted as the Rural Municipality of Whitemouth Policy for Rates:

POLICY FOR RATES - MISCELLANEOUS		R.1
Description	Rates	Res #
Grader- Blading/Snowplowing	\$120.00 per hour	
Minimum Charge - 15 min to increase by 15 min.	\$60.00- 15 min	
increments	\$20.00 each additional 15 min	
Tractor/Mower/W/Operator off season only	\$104.00 per hour	
Backhoe w/operator	\$90.00 per hour	
1 Ton administrative purpose only	\$50.00 per hour	
1/2 Ton administrative purpose only	\$40.00 per hour	
Lowbed administrative purpose only	\$40.00 per hour	
Weedeater w/operator	\$35.00 per hour	
Cemetery Plots	\$ 500.00	
Ashes in occupied plot	\$ 150.00	
Columbarium - 2 urns in each niche	\$1,500.00 each niche	
Includes engraving		
Removal of ashes from niche	\$200.00	
Dog Licenses	\$10.00- neutered \$20.00 3yr	
	\$15.00- not neutered \$35.00 3yr	
Firewood Permits		
Municipal Road Allowances - 1/2 mile of road	\$2.00	
Municipal Lands - prior permission from Council	\$2.00 & \$10.00 per cord	
Penalties for over cutting	(10 cord max)	
Less than 10% overcutting	\$10.00 per cord	
More than 10% over cutting	\$40.00 per cord	
Lagoon Dumping (Septic Haulers)	\$15.00 per load	
To be paid quarterly: Mar. 31, June 30, Sept. 30, Dec 31		
MB Eastern Railway Property (To be reviewed)	\$250.00 per acre plus associated costs	331/97
Repromaps	\$ 25.00	
Not laminated	\$21.00	
Waterline		
Disconnection Charge	\$50.00	
Reconnection Charge	\$50.00	
Whitemouth - Water Connection \$4,000.00 (Includes \$500.00 Deposit)		
- Water Capital \$3,000.00		
- Sewer Connection \$1,500.00		
Seven Sisters - Water Connection \$4,000.00 (Includes \$500.00 Deposit)		
- Water Capital \$3,000.00		
- Sewer Connection \$1,500.00		
- Sewer Capital \$3,767.00		
Elma - Water Connection \$8,200.00 (Includes \$500.00 Deposit)		
- Water Capital \$3,000.00		
Rural Line - Water Connection \$7,000.00 (Includes \$500.00 Deposit)		
- Water Capital \$3,000.00		
TOTAL amounts are based on a basic waterline connection of 200 feet or less from the main line.		
Accepted as Policy on March 8, 2017 by Resolution No.		

CARRIED

4. Rural Municipality of Reynolds – annual joint meeting?

5. Dennis and Monica Penner re: three plex utility charges – request for an extension.

Moved by Sikkenga and seconded by Saxler

66/17 **WHEREAS** a request has been received from Dennis and Monica Penner to have By-Law No. 586/12 amended until February 15, 2020;

AND WHEREAS Council has agreed to extend but only until June 27, 2018; (3 years extension from initial agreement)

NOW THEREFORE BE IT RESOLVED THAT Council does hereby approve the extension to June 27, 2018.

CARRIED

6. Lease 27 acres in the S ½ of SE 27-13-11E – Mr. Bichsel advised that he is not interested in leasing same. To be revisited the regular meeting of May 10, 2017.

7. Council Chamber Use – policy

Moved by Sikkenga and seconded by Bachman

67/17 **BE IT RESOLVED** that the following be accepted as the Rural Municipality of Whitemouth Policy for Council Chamber Use:

Overview:

In order to provide Administration authority to secure dates for Council Chamber Use. This Policy will only be utilized if there is not a regular or special meeting of the Council of the Rural Municipality of Whitemouth.

Council Chamber Use Policy:

The following rules and procedures will apply for use of the Council Chambers:

1. The Council Chambers may be utilized for any groups in which there has been a Council Appointment to the group requesting use of the facility;
2. The appointed member of Council or Administrative Staff must be in attendance to open and close the facility;
3. The facility will be secured for dates on a first come/first serve basis through requests to the Administrative Office; and
4. The facility will only be utilized as a meeting space. **CARRIED**

8. Water @ Community Centres – policy

Moved by Saxler and seconded by Nichol

68/17 Policy for Community Centre's Water Invoicing

Overview:

In order to provide Administration direction on invoicing Community Centre's for water usage.

Water Invoicing for Community Centre's Policy:

The following rules and procedures will apply when invoicing for water to Community Centre's:

1. The only reduction in water invoicing for community centre's will be when the water is being utilized for outdoor skating rinks which are available to the public free of charge.
How the amount will be determined:
2. The user must take a meter reading prior to flooding the ice and after the flooding is complete to determine how much was actually utilized for the purposes of flooding a public outdoor skating rink. **CARRIED**

New Business:

1. Municipal Emergency Coordinator – applications to be reviewed by Shelley Napier, Councillors Nichol and Bachman with Chief Administrative Officer Johnson. Recommendation to then be provide to Council.
2. River Hills Community Centre – no responses to acquire. Noted.
3. Audit 2018, 2019 and 2020 – Council directed Administration is to be put out by invitational tender.
4. Deputy Reeve Saxler re: May 10, 2017 meeting. Noted.

5. Manitoba Planning Conference – 2017

Moved by Sikkenga and seconded by Nichol

69/17 **WHEREAS** the annual Manitoba Planning Conference will be held from May 10 to 12, 2017, in Winnipeg, Manitoba;

NOW THEREFORE BE IT RESOLVED THAT Marc Ruta, Bill Dowbyhuz and Martin Saxler be hereby authorized to attend same;

AND BE IT FURTHER RESOLVED THAT all registrations and reimbursements for attending same are hereby approved. **CARRIED**

6. By-Law No. 669/17 – Road Closure By-law

Moved by Saxler and seconded by Sikkenga

70/17 **WHEREAS** By-Law No. 669/17 is a by-law to close a portion of a road in NE 7-11-12 EPM;

NOW THEREFORE BE IT RESOLVED THAT By-Law No. 669/17 be hereby given first reading. **CARRIED**

7. C-Cans Quotes – Referred to Reeve Dowbyhuz and Deputy Reeve Saxler

In Camera:

Moved by Sikkenga and seconded by Nichol

71/17 **BE IT RESOLVED THAT** Council recess the Regular meeting and go into "In Camera" as per Section 152(3) of The Municipal Act to discuss the following item: *Personnel*

AND BE IT FURTHER RESOLVED THAT all matters discussed are to remain confidential as per Section 83(1)(d) of The Municipal Act.

CARRIED

Moved by Bachman and seconded by Saxler

72/17 **BE IT RESOLVED THAT** as per Section 152(4) of The Municipal Act Council does now re-open the meeting to the public. **CARRIED**

Moved by Saxler and seconded by Bachman

73/17 **WHEREAS** Council is desirous to extend the Chief Administrative Officer's position until January 1, 2020;

NOW THEREFORE BE IT RESOLVED THAT Colleen Johnson of Kacel Resources Inc. be hereby paid at the rate of \$81,500.00 for each of years 2018 and 2019 as per contract;

AND BE IT FURTHER RESOLVED THAT Reeve Dowbyhuz be hereby directed to fully execute the required contract on behalf of the Council of the Rural Municipality of Whitemouth. **CARRIED**

Council directed Administration to prepare a by-law to extend the Building Inspector/Development Officer contract from July 1, 2017 to June 30, 2020.

Adjournment:

Moved by Sikkenga and seconded by Bachman

74/17 **BE IT RESOLVED THAT** the regular business has concluded and this meeting does hereby adjourn at 8:30 p.m. **CARRIED**


Reeve


Chief Administrative Officer