

## RURAL MUNICIPALITY OF WHITEMOUTH

Minutes of the regular meeting of Council held on July 12, 2017, at 6:00 pm, in the Council Chambers of the Rural Municipality of Whitemouth.

**Present:** Reeve Dowbyhuz, Councillors Saxler, Bachman, Nichol and Sikkenga, Chief Administrative Officer Johnson

**Also Present:** Recording Secretary Marion

Reeve Dowbyhuz called the meeting to order at 6:00 p.m.

### **Adoption of Agenda:**

Moved by Sikkenga and seconded by Saxler

207/17 **WHEREAS** the agenda for the regular meeting has been reviewed by Council;

**THEREFORE BE IT RESOLVED THAT** the agenda shall be adopted as amended. **CARRIED**

### **Reading and Confirming of Minutes:**

Moved by Nichol and seconded by Sikkenga

208/17 **WHEREAS** the minutes of the regular meeting held on June 28, 2017, have been submitted to Council for review;

**THEREFORE BE IT RESOLVED THAT** the minutes be adopted as circulated. **CARRIED**

### **Financial:**

1. Payment of accounts:

Moved by Saxler and seconded by Nichol

209/17 **WHEREAS** the following items have been submitted for approval of payment: Cheque No. 19938 to 19967;

Electronic Payments 550 to 581;

**THEREFORE BE IT RESOLVED THAT** payments be approved for an amount not to exceed \$281,323.40. **CARRIED**

Moved by Sikkenga and seconded by Saxler

210/17 **BE IT RESOLVED THAT** the financial statements ending June 30, 2017, be hereby adopted as circulated. **CARRIED**

**Notice of Motion:** Reeve Dowbyhuz brought forth a notice of motion to rescind Resolution No. 195/17. Tabled.

**Reports of Committees:** Were provided verbally by each member of Council.

**Public Works Report:** Reeve Dowbyhuz verbally provided a report on the public works minutes of July 5 and 12, 2017.

**Fire Hall 2017:** Reeve Dowbyhuz advised that the plumber has completed some works and noted that due to weather no works were done for a couple days.

### Delegations:

- 6:30 p.m. Robert Sutyla attended to inquire why he pays for dust control when he is in a townsite. Council explained their practice in this regard. Mr. Sutyla noted that grass cutting is required in his area as well as a dead end sign needs to be re-installed. These two items will be addressed by Public Works.
- 6:45 p.m. Cheryl Anderson attended on behalf of her and Shannon Anderson to request permission not to sign their Development Agreement until such time as their road is completed to alleviate providing an insurance bond in this regard. Discussed. This request was approved by Council.

### Communications:

1. Whitemouth Happy Hours Senior Club – request for RM Equipment for Santa Claus Parade on November 25, 2017. Discussions on use of the plow truck complete with operator were deferred until closer to the date.  
Moved by Nichol and seconded by Bachman  
211/17 **WHEREAS** a request has been received from Whitemouth Happy Hours Senior Club to utilize our RM ½ ton truck and our 14’ trailer for their Santa Claus Parade on November 25, 2017;  
**NOW THEREFORE BE IT RESOLVED THAT** Council does hereby authorize same. **CARRIED**
2. Fisheries and Oceans – request an appointment to their Recovery Team in regards to the Carmine Shiner.  
Moved by Dowbyhuz and seconded by Sikkenga  
212/17 **WHEREAS** a request has been received from Fisheries and Oceans for a representative to their Carmine Shiner Recovery Team;  
**NOW THEREFORE BE IT RESOLVED THAT** Council does hereby appoint Deputy Reeve Saxler;  
**AND BE IT FURTHER RESOLVED THAT** they be hereby reimbursed as per municipal policies. **CARRIED**
3. Boreal Shores Art Tour – thank you and tour brochures. Noted.
4. Interlake Eastern Regional Health Authority re: North Eastman Community Health Committee Meeting information for June 26, 2017. Noted.
5. Whitemouth Reynolds Planning District – Financial Statements to December 31, 2016. Noted.
6. Manitoba Indigenous and Municipal Relations – Community and Regional Planning Branch re: Amendment to Conditional Approval File No. 4203-15-7211. Noted.
7. Whitemouth Community Center – invitation to participate in Parade on August 6, 2017. Noted.
8. Liquor and Gaming Authority of Manitoba re: liquor permit application. Noted.
9. Lynda Kong re: wedding liquor permit request. Noted.
10. Senior Utility Operator – June 2017 Utility Report and generator. Noted.
11. BDO Canada LLP – Audited Financial Statements for 2016.  
Moved by Saxler and seconded by Sikkenga  
213/17 **WHEREAS** the consolidated financial statements ending December 31, 2016, have been received from BDO Canada LLP;

**NOW THEREFORE BE IT RESOLVED THAT** as per Section 194 of The Municipal Act an ad be placed in the local newspaper to advise the public of receipt of same. **CARRIED**

12. Elma Community Centre – information from meeting held July 5, 2017. It was noted that another meeting with a Community Future Representative will be attending the next meeting which is scheduled for July 13, 2017.
13. Two Rivers Senior Resource Council – minutes of June 15, 2017 and March 2017 Financial. Noted.
14. Jason Tirschman re: port-o-pottie information request. The consensus of Council was that the requested information has already been provided.
15. Boreal Shores Art Tour – Invitation to reception for Reeve.  
Moved by Saxler and seconded by Bachman  
214/17 **WHEREAS** an invitation has been received from the Boreal Shores Art Tour for Reeve Dowbyhuz to attend their reception on August 17, 2017, in Lac du Bonnet, Manitoba;  
**NOW THEREFORE BE IT RESOLVED THAT** he be hereby authorized to attend same;  
**AND BE IT FURTHER RESOLVED THAT** he be reimbursed as per our municipal rates. **CARRIED**
16. Boreal Shores Art Tour – Additional Signage inquiry. Council directed that they be advised that we have no jurisdiction over the Sunova sign and that they may install the brackets and sign holder as explained on our signs, but at their cost to be left for future use.
17. Flags of Remembrance – update and Flag return date.  
Moved by Bachman and seconded by Sikkenga  
215/17 **WHEREAS** an invitation has been received from the Flags of Remembrance for Council to attend their thank you reception on November 21, 2017, in Beausejour, Manitoba;  
**NOW THEREFORE BE IT RESOLVED THAT** Deputy Reeve Saxler be hereby authorized to attend same;  
**AND BE IT FURTHER RESOLVED THAT** he be reimbursed as per our municipal rates. **CARRIED**
18. Manitoba Infrastructure and Transportation – request to use Elma Community Centre parking lot to locate equipment. Discussed. The consensus of Council was to take this to the Elma Community Centre meeting tomorrow evening for their new board to decide.
19. RICOH – photocopy proposal for water treatment plant. Referred to Administration.
20. Manitoba Infrastructure and Transportation re: requested works for our municipality – update. Council directed Administration to communicate with their Minister in this regard.
21. By-Law Officer Jacob – Report for June, 2017 and Resignation. Tabled to in camera discussions.
22. Whitemouth River Valley Community Development Corporation Inc. – By-Law and minutes of July 11, 2017. Noted.
23. Manitoba Infrastructure and Transportation status on works – culvert replacement on PR 408, drainage across PTH 11 and drainage in Whitemouth. (see C 20)

24. RCMP Sgt Sookermany re: Acknowledgement of Consultation. Council directed the Reeve and Chief Administrative Officer to sign and return same.

#### **Unfinished Business:**

1. Michael Becker – drainage. Mr. Becker requested that the Rural Municipality Whitemouth have a blockage removed. Mr. Maksymchuk of Conservation and Water Stewardship inquired if the water to the North which had 2 beaver dams blocking the drain were removed. It was noted that 4 beaver dams were removed the day after they met with Mr. Maksymchuk. In addition he has not heard back from his superiors yet about permanent alleviation of the blockage as requested by Mr. Becker. Tabled.
2. Public Works Supervisor – Update, referred to in-camera.
3. Wi-Fi Information. Tabled.

#### **New Business:**

1. Auditor – Tenders.

Moved by Nichol and seconded by Saxler

216/17 **WHEREAS** invitational tenders have been requested for Audit Services for 2017; 2018; and 2019;

**NOW THEREFORE BE IT RESOLVED THAT** Council does hereby award the tender to BDO Canada LLP in the amounts as follows:  
2018 - \$18,000.00, 2019 - \$18,500.00, 2020 - \$19,000.00  
each year plus applicable taxes and disbursement not to exceed 5%.

**CARRIED**

2. Cleaning Contract for Municipal Office

Moved by Sikkenga and seconded by Nichol

217/17 **WHEREAS** Council has decided to extend the janitorial services on this municipal building for a one year period to Sylvia Lean;

**NOW THEREFORE BE IT RESOLVED THAT** we continue to pay her in the amount of \$575.00 per month until August 31, 2018.

**CARRIED**

3. Demolition of River Hills Community Centre – request for direction.

Moved by Sikkenga and seconded by Saxler

218/17 **WHEREAS** the successful tenderer (Grewinski Trucking Ltd.) for demolition of the River Hills Community Centre has withdrawn their bid;

**NOW THEREFORE BE IT RESOLVED THAT** the tender be offered to the next lowest bid received in the amount of \$6,470.00 from Blaney Contracting Ltd.

**CARRIED**

4. AED Training – Reeve Dowbyhuz to contact a local provider for training and to have him provide guidance on how to ensure these units are in prime working order at all times. This training will be extended to our community centres as well.

5. Website – Tabled to in camera discussions.

#### **In Camera:**

Moved by Sikkenga and seconded by Nichol

219/17 **BE IT RESOLVED THAT** Council recess the Regular meeting and go into "In Camera" as per Section 152(3) of The Municipal Act to discuss the following item: *Personnel*

**AND BE IT FURTHER RESOLVED THAT** all matters discussed are to remain confidential as per Section 83(1)(d) of The Municipal Act.

**CARRIED**

Moved by Saxler and seconded by Nichol

220/17 **BE IT RESOLVED THAT** as per Section 152(4) of The Municipal Act Council does now re-open the meeting to the public. **CARRIED**

Once Council concluded their in camera session they directed Administration to:

- to bulletin for a By-Law Enforcement Officer position be in the Clipper and to have same posted on our community bulletin boards and on our municipal website;

Moved by Nichol and seconded by Sikkenga

221/17 **WHEREAS** Shaun Mutch is Acting as Public Works Supervisor during the period which the Public Works Supervisor position is vacant; **NOW THEREFORE BE IT RESOLVED THAT** he be provided an honorarium of \$60.00 per week for providing this service. **CARRIED**

and

- Website, have our provider invoice for actual time utilized to provide this service and have any information to be placed on the website sent as actual requests to be placed on the website.

**Adjournment:**

Moved by Bachman and seconded by Sikkenga

222/17 **BE IT RESOLVED THAT** the regular business has concluded and this meeting does hereby adjourn at 8:40 p.m. **CARRIED**

  
\_\_\_\_\_  
Reeve

  
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Chief Administrative Officer