

RURAL MUNICIPALITY OF WHITEMOUTH

Minutes of the regular meeting of Council held on August 23, 2017, at 6:00 pm, in the Council Chambers of the Rural Municipality of Whitemouth.

Present: Reeve Dowbyhuz, Councillors Saxler, Bachman, Nichol and Sikkenga, Chief Administrative Officer Johnson

Also Present: Recording Secretary Marion

Reeve Dowbyhuz called the meeting to order at 6:00 p.m.

Adoption of Agenda:

Moved by Sikkenga and seconded by Bachman

257/17 **WHEREAS** the agenda for the regular meeting has been reviewed by Council;

THEREFORE BE IT RESOLVED THAT the agenda shall be adopted as amended. **CARRIED**

Reading and Confirming of Minutes:

Moved Sikkenga and seconded by Saxler

258/17 **WHEREAS** the minutes of the regular meeting held on August 9, 2017, have been submitted to Council for review;

THEREFORE BE IT RESOLVED THAT the minutes be adopted as circulated. **CARRIED**

Financial:

1. Payment of accounts:

Moved by Saxler and seconded by Nichol

259/17 **WHEREAS** the following items have been submitted for approval of payment: Cheque No. 20040 to 20067

Electronic Payments 666 to 695;

THEREFORE BE IT RESOLVED THAT payments be approved for an amount not to exceed \$84,734.51. **CARRIED**

Prior to any discussions on electronic payment 696 Councillor Bachman requested permission to be excused from all discussions. She vacated her chair and did not return until Resolution 260/17 was completed.

Moved Nichol and seconded by Saxler

260/17 **WHEREAS** expenses have been submitted for approval of payment being: Electronic Payment 696;

NOW THEREFORE BE IT RESOLVED THAT payments be approved for an amount not to exceed \$691.91. **CARRIED**

Reports of Committees: Were provided verbally by each member of Council.

Public Works Report: Reeve Dowbyhuz verbally provided a report on the public works minutes of August 9, 2017, and August 23, 2017.

Fire Hall 2017: Reeve Dowbyhuz advised that the sheeting is being placed and that a meeting will be held tomorrow evening.

Delegation:

Prior to any discussions with the following delegation Councillor Sikkenga requested permission to be excused. She vacated her chair during the following delegations attendance.

7:15 p.m. Harm Sikkenga attended on behalf of the Water Street Bridge Committee. He requested permission to locate a gazebo type structure on municipally owned land and approximately \$5,000.00 to complete this project which will be an acknowledgement to persons whom donated to this Bridge Construction. He noted that the committee has approximately \$4,500.00 committed to this project. Tabled.

Communications:

1. Manitoba Infrastructure and Transportation – Emergency Measures Organization – 2017 Award applications accepted to September 30, 2017

2. Municipal Asset Management Grant

Moved by Saxler and seconded by Sikkenga

261/17 **WHEREAS** a Municipal Asset Management Program Grant which provides funding for projects that will help Canadian communities to enhance their asset management practices;

NOW THEREFORE BE IT RESOLVED THAT Administration be hereby directed to apply in the following area:

2. Water and Wastewater Network Analysis

CARRIED

3. Whitemouth River Recreation Commission – Report of August 9, 2017. Noted.

4. Royal Canadian Legion – invitation to Annual Veterans Dinner

Moved by Dowbyhuz and seconded by Sikkenga

262/17 **WHEREAS** a request has been received from the Royal Canadian Legion Lac du Bonnet Branch 164 to attend their Annual Veterans Dinner on Saturday, September 23, 2017;

NOW THEREFORE BE IT RESOLVED THAT Deputy Reeve Saxler be hereby authorized to attend same;

AND BE IT FURTHER RESOLVED THAT he be reimbursed as per municipal policies.

CARRIED

5. NEC Consulting & Municipal Emergency Coordinator Dowbyhuz – request date for exercise. Council confirmed the date of Tuesday, October 17, 2017.

6. Provincial News Release – request for proposals for affordable home ownership opportunities. Noted.

7. Better Business Bureau – request for \$295.00 annual donation. Noted.

8. Whitemouth River Recreation Commission Inc. – minutes of June 26, 2017. Noted.

9. Sunrise School Division – response regarding swim program information not funded by Division. Noted.

10. Provincial News Release – new cabinet and ministers biographies. Noted.

11. Travel Manitoba re: Vacation Planner. Noted.

12. Manitoba Infrastructure and Transportation – Traffic Engineering Re: Signage Moved by Saxler and seconded by Nichol
263/17 **WHEREAS** Council is in receipt of the quotation from Manitoba Infrastructure Traffic Services to have signage placed at the entrances of Elma, River Hills and Whitemouth for a total cost of \$5,985.00;
NOW THEREFORE BE IT RESOLVED THAT Council concurs with the information received as to placement and exact signage as presented by Manitoba Infrastructure Traffic Services proposal dated August 17, 2017;
AND BE IT FURTHER RESOLVED THAT they agree to absorb the above-noted costs regarding same. **CARRIED**
- Moved by Saxler and seconded by Bachman
264/17 **WHEREAS** Council deems it to be in the best interests of the ratepayers of the Rural Municipality of Whitemouth to erect electronic speed signage at the entrances to both Seven Sisters and Elma in an attempt to slow down traffic coming into these towns;
AND WHEREAS permission is required from Manitoba Infrastructure Traffic Services to have such signage located;
NOW THEREFORE BE IT RESOLVED THAT Council respectfully requests Manitoba Infrastructure Traffic Services permission to authorize same;
AND BE IT FURTHER RESOLVED THAT they also be requested to provide the regulations for such signage to ensure compliance. **CARRIED**
13. Councillor Sikkenga re: beaver dams @ Smiths Creek. It was noted that this task has been completed.
14. Nordevco Re: lagoon sludge removal. Tabled to 2018 Budget discussions.
15. GPR Project re: Whitemouth Bog
Moved by Saxler and seconded by Sikkenga
265/17 **WHEREAS** Council is in receipt of the quotation from GPR Project for surveying of the Whitemouth Bog area in an amount not to exceed \$2,000.00;
NOW THEREFORE BE IT RESOLVED THAT Council approves this expenditure. **CARRIED**
16. North Eastman Municipal Forum – agenda for September 11, 2017.
Moved by Bachman and seconded by Sikkenga
266/17 **WHEREAS** an invitation has been received to attend the Municipal Forum on Monday, September 11, 2017, in Beausejour, Manitoba;
NOW THEREFORE BE IT RESOLVED THAT Reeve Dowbyhuz, Deputy Reeve Saxler, Councillor Sikkenga and Chief Administrator Johnson be be hereby authorized to attend same;
AND BE IT FURTHER RESOLVED THAT they be reimbursed as per municipal policies. **CARRIED**
17. Beausejour Co-op Community Support Fund – available to local organizations. Council will advise their committees.
18. Community Places Program – application for funding. Noted.
19. Elma Community Club re: permission to utilize parking lot for snowmobile staging area for 2017/2018 season. To be forwarded to Eastman SnoPals for their information.
20. Whitemouth Reynolds Planning District – minutes of July 17, 2017. Noted.
21. Taxervice re: Tax Sale 2018. Tabled.

Unfinished Business:

1. Michael Becker – drainage. Tabled.
2. Public Works Supervisor position. Tabled to In Camera.
3. Wi-Fi/Cell Information – Council directed that this be addressed quarterly by Administration.
4. AED – Insurance Information obtained from Municipal Insurer. Administration was directed to advise all organizations that are covered under our insurance policy that they must complete monthly AED and fire extinguisher checks for our insurance file.
5. By-Law No. 674/17 – Opening of road.
Moved by Sikkenga and seconded by Nichol
267/17 **WHEREAS** By-Law No. 674/17 is a by-law to open a road shown on a Plan identified as Deposit No. 0585/17;
NOW THEREFORE BE IT RESOLVED THAT By-Law No. 674/17 be hereby given third and final reading. **CARRIED**
6. Property next to Lagoon in Seven Sisters – Map and Certificate of Titles provided to Council. Administration was directed to provide our 2017 Real Estate provider to place this property up for sale for \$250,000.00. They noted that it must be advertised for 21 days prior to accepting any offers.

New Business:

1. Float 2018 – Tabled to 2018 Budget discussions.
2. Office Clerk – full time employment commencing on October 16, 2017.
Moved by Nichol and seconded by Saxler
268/17 **WHEREAS** it is deemed to be in the best interests of the ratepayers of the Rural Municipality of Whitemouth to have our Administration Clerk Anita Honke's position increased to full-time employment rather than 4 days per week;
NOW THEREFORE BE IT RESOLVED THAT that her full-time duties commence the week of October 16, 2017;
AND BE IT FURTHER RESOLVED THAT she be enrolled in accordance with all full-time employee benefits;
AND BE IT FURTHER RESOLVED THAT her rate of pay per hour remain the same. **CARRIED**
3. Board of Revision 2018 – Secretary.
Moved by Sikkenga and seconded by Bachman
269/17 **WHEREAS** the 2018 Board of Revision will be held on November 21, 2017;
NOW THEREFORE BE IT RESOLVED THAT Assistant Chief Administrative Officer Fay Myall be appointed Secretary to the 2018 Board of Revision. **CARRIED**
4. Reeve Dowbyhuz – Museum request re: Alper's House Roof and 40th Anniversary Certificates.
Moved by Nichol and seconded by Sikkenga
270/17 **WHEREAS** Whitemouth Municipal Museum requires funding to have the roof repaired on the Alpers House roof as it is leaking;
NOW THEREFORE BE IT RESOLVED THAT the Council of the Rural Municipality of Whitemouth fully support the Museum applying for provincial and/or federal grants in this regard. **CARRIED**
5. 2017 Budget Review – Meeting set for September 13, 2017 at 4:30 p.m.

6. Neva Falls Water Co-op re: By-Law No. 675/17

Moved by Sikkenga and seconded by Saxler

271/17 **WHEREAS** By-Law No. 675/17 is a by-law to authorize the entering into and execution of an agreement with Neva Falls Water Co-op Ltd.;
NOW THEREFORE BE IT RESOLVED THAT By-Law No. 675/17 be hereby given first reading. **CARRIED**

Moved by Bachman and seconded by Saxler

272/17 **WHEREAS** By-Law No. 675/17 is a by-law to authorize the entering into and execution of an agreement with Neva Falls Water Co-op Ltd.;
NOW THEREFORE BE IT RESOLVED THAT By-Law No. 675/17 be hereby given second reading. **CARRIED**

In Camera:

Moved by Sikkenga and seconded by Nichol

273/17 **BE IT RESOLVED THAT** Council recess the Regular meeting and go into "In Camera" as per Section 152(3) of The Municipal Act to discuss the following item: Personnel
AND BE IT FURTHER RESOLVED THAT all matters discussed are to remain confidential as per Section 83(1)(d) of The Municipal Act. **CARRIED**

Moved by Nichol and seconded by Saxler

274/17 **BE IT RESOLVED THAT** as per Section 152(4) of The Municipal Act Council does now re-open the meeting to the public. **CARRIED**

Moved by Nichol and seconded by Saxler

275/17 **WHEREAS** due to our Public Works Supervisor's retirement this position has been advertised and interviews held;
NOW THEREFORE BE IT RESOLVED THAT Council does hereby hire Bernardo Pasco to be the Rural Municipality of Whitemouth Public Works Supervisor;
AND BE IT FURTHER RESOLVED THAT he be paid at the rate of \$26.00 per hour;
AND BE IT FURTHER RESOLVED THAT he commence these duties on September 5, 2017;
AND BE IT FURTHER RESOLVED THAT his probationary period be as per Clause 13.01 of the present Union Agreement. **CARRIED**

Adjournment:

Moved by Bachman and seconded by Sikkenga

276/17 **BE IT RESOLVED THAT** the regular business has concluded and this meeting does hereby adjourn at 8:48 p.m. **CARRIED**


Reeve


Chief Administrative Officer