

## RURAL MUNICIPALITY OF WHITEMOUTH

Minutes of the regular meeting of Council held on January 24, 2018, at 6:00 pm, in the Council Chambers of the Rural Municipality of Whitemouth.

**Present:** Reeve Dowbyhuz, Councillors Saxler, Bachman, Nichol and Sikkenga, Chief Administrative Officer Johnson

**Also Present:** Recording Secretary Marion

Reeve Dowbyhuz called the meeting to order at 6:00 p.m.

### Adoption of Agenda:

Moved by Bachman and seconded by Nichol

13/18 **WHEREAS** the agenda for the regular meeting has been reviewed by Council;

**THEREFORE BE IT RESOLVED THAT** the agenda shall be adopted as amended. **CARRIED**

### Reading and Confirming of Minutes:

Moved by Saxler and seconded by Sikkenga

14/18 **WHEREAS** the minutes of the regular meeting of January 10, 2018, have been submitted to Council for their review;

**THEREFORE BE IT RESOLVED THAT** the minutes be adopted as circulated. **CARRIED**

### Financial:

1. Payment of accounts

Moved by Saxler and seconded by Sikkenga

15/18 **WHEREAS** the following items have been submitted for approval of payment: Cheque No. 20391 to 20433; Electronic Payments EFT 1024 to 1037;

**THEREFORE BE IT RESOLVED THAT** payments be approved for an amount not to exceed \$215,877.55 **CARRIED**

2. Financial Statements ending December 31, 2017. Tabled.

### Reports of Committees:

- Whitemouth Reynolds Planning District re: minutes of December 11, 2017
- Fire Hall Meeting re: minutes of January 16, 2018
- North Eastern Regional Municipal Lobby Committee re: draft minutes of January 15, 2018
- Whitemouth River Recreation Commission Inc. – minutes of December 11, 2017
- Whitemouth Emergency Response Team – 2017 Report
- Whitemouth Regional Community Development Corporation Inc. – minutes of January 18, 2018

**Public Works Report:** Minutes of January 24<sup>th</sup>, 2018

### **Delegations:**

6:45 p.m. RCMP Courtney Sookemany – attended to provide Council with their quarterly report. He commented on crime trends and advised that they are still awaiting direction on cannabis enforcement.

7:30 p.m. Cheryl Andersen attended on behalf of Shannon Andersen and herself to make a road inquiry regarding their subdivision Development Agreement. Administration was directed to provide the municipal solicitor the required information involved in preparing the required caveats at the sole cost of the developers.

Moved by Nichol and Seconded by Saxler

20/18 **WHEREAS** a request has been received by Shannon and Cheryl Anderson to have their subdivision finalized prior to completion of their road through caveats being placed on the 3 newly created lots;  
**NOW THEREFORE BE IT RESOLVED THAT** this request be approved on the condition that this is done by our Municipal Solicitor at the Developer's cost. **CARRIED**

### **Communications:**

1. Public Utilities Board – Board Order 12/18 received. Noted.
2. Enabling Accessibility Fund – 2017 application denied due to lack of funds. Noted.
3. Carolien Malkoske – resignation as Senior Election Official. Tabled to in-camera discussion.
4. Community Futures – request for support by signing of petition for their recommendations to the federal government. Council directed Administration to sign the petition on their behalf.
5. Local Government District of Pinawa – notice of public hearing for water front development. Noted.
6. Lac du Bonnet Emergency Team – invitation to Red Cross evening, our Whitemouth Workshop; CN update regarding the train derailment in Elma and Steinbach Workshop. Local Emergency Response Control Group – information.

Prior to any discussions on the Whitemouth Emergency Response Team Reeve Dowbyhuz requested permission to be excused from all discussions. He vacated his chair and did not return until Resolution 16/18, 17/18, 18/18 and 19/18 were completed.

Moved by Bachman and seconded by Saxler

16/18 **WHEREAS** an invitation has been received for representatives to attend a meeting with the Red Cross in Lac du Bonnet, Manitoba, on February 21, 2018;  
**NOW THEREFORE BE IT RESOLVED THAT** Council does hereby approve 4 representatives to attend;  
**AND BE IT FURTHER RESOLVED THAT** they be reimbursed as per municipal policies. **CARRIED**

Moved by Bachman and seconded by Nichol

17/18 **WHEREAS** training is required for Emergency Preparedness;  
**NOW THEREFORE BE IT RESOLVED THAT** Council does hereby approve a Basic Emergency Management Course to be held in Whitemouth, Manitoba on March 13, 2018;  
**AND BE IT FURTHER RESOLVED THAT** the all of the Whitemouth Emergency Response Team and all members of Council be hereby approved to attend same;  
**AND BE IT FURTHER RESOLVED THAT** they be reimbursed as per municipal policies. **CARRIED**

Moved by Bachman and seconded by Sikkenga

18/18 **WHEREAS** an invitation has been received for the Manitoba Municipal Emergency Workshop to be held on January 31, 2018, in Steinbach, Manitoba;  
**NOW THEREFORE BE IT RESOLVED THAT** Council does hereby approve the MEC and alternate MEC to attend;  
**AND BE IT FURTHER RESOLVED THAT** they be reimbursed as per municipal policies. **CARRIED**

Moved by Bachman and seconded by Sikkenga

19/18 **WHEREAS** to be compliant with the Provincial Regulation Council must initiate a Local Emergency Response Control Group;  
**NOW THEREFORE BE IT RESOLVED THAT** Council does hereby comprise the group as follows: Chief Administrative Officer, Public Works Supervisor, Fire Chief, Municipal Emergency Coordinator, and the Whitemouth Emergency Team Council Representative;  
**AND BE IT FURTHER RESOLVED THAT** the initial meeting be held on March 13, 2018 at the Whitemouth Recreation Centre. **CARRIED**

7. Province of Manitoba re: news release on cottage fees. Noted.
8. Whitemouth & District Lions Club – media presentation available. Noted.
9. North Eastman Municipal Forum – correspondence and agenda for February 5, 2018. Noted.
10. Office of the Drinking Water – 2017 Annual Compliance Audit. Noted.
11. Minister of Municipal Relations – 2015 Statistical Information for Municipalities are now only available electronically.
12. Whitemouth River Valley Community Development Corporation – request for page or link to our website.

Moved by Bachman and seconded by Sikkenga

19/18 **WHEREAS** the Whitemouth River Valley Community Development Corporation has requested either a page or link to our municipal website;  
**NOW THEREFORE BE IT RESOLVED THAT** Council does hereby <sup>to</sup> approve this request. **CARRIED**

13. Councillor Sikkenga re: Interlake Eastern Regional Health Authority – meeting on February 26, 2018 to be advertised in half page ad?
14. Manitoba Municipal Administrators Association – seminar on February 9, 2018.

Moved by Sikkenga and seconded by Nichol

20/18 **WHEREAS** the Manitoba Municipal Administrators Association is providing a seminar on February 9, 2018, in Winnipeg, Manitoba; **NOW THEREFORE BE IT RESOLVED THAT** Assistant Chief Administrative Officer Myall be hereby authorized to attend; **AND BE IT FURTHER RESOLVED THAT** she be reimbursed as per municipal policies. **CARRIED**

15. Boreal Shores Art Tour re: advertising and sponsor reminder. Council directed that they be advised that they should apply to the Community Development Corporation for sponsorship and that they declined advertising.

16. Whitemouth School – January 2018 Newsletter. Noted.

#### **Unfinished Business:**

1. CP Holiday Train – hydro request from Lions.

Moved by Sikkenga and seconded by Bachman

23/18 **WHEREAS** Manitoba Hydro has provided a quotation No. 20108490 dated January 24, 2018, to supply 1 – 60 watt LED luminaire with a 3 meter street light arm to be installed on existing distribution pole (shared) at 49 Railway Avenue, in Whitemouth, Manitoba; **NOW THEREFORE BE IT RESOLVED THAT** Council approves same at one time cost of \$941.00 for installation and an annual operating cost of \$88.92, both plus applicable taxes. **CARRIED**

2. Fire Department - utility usage. Council directed that a 5/8" meter be installed and that the Fire Department is to submit quarterly estimates for bulk usage.

3. Lidar Mapping – an update was provided on Council's request to discuss at Rural Forum.

#### **New Business:**

1. Mapping Project – an update was provided on the progress of same with an anticipated completion date of June 30, 2018.

2. Miscellaneous Rate – frost plate cover/s and installation

Moved by Saxler and seconded by Sikkenga

25/18 **BE IT RESOLVED THAT** the fee for a frozen water meter replacement for utility purposes complete with installation be \$100.00 per frost plate installed. **CARRIED**

3. GPR Projects – conference call at 6:30 pm February 14, 2018. Noted.

4. Demolish Building in Elma – request for direction. Administration was directed to put this demolition out to tender.

#### **In Camera:**

Moved by Nichol and seconded by Bachman

26/18 **BE IT RESOLVED THAT** Council recess the Regular meeting and go into "In Camera" as per Section 152(3) of The Municipal Act to discuss the

following item: Personnel/Legal

**AND BE IT FURTHER RESOLVED THAT** all matters discussed are to remain confidential as per Section 83(1)(d) of The Municipal Act.

**CARRIED**

Moved by Nichol and seconded by Saxler

27/18 **BE IT RESOLVED THAT** as per Section 152(4) of The Municipal Act Council does now re-open the meeting to the public. **CARRIED**


Administration was directed to proceed with the sale of ten feet of land in Elma, to re-advertise for Senior Election Official and to acquire a legal opinion on contaminated land responsibilities.

**Adjournment:**

Moved by Sikkenga and seconded by Bachman

28/18 **BE IT RESOLVED THAT** the regular business has concluded and this meeting does hereby adjourn at 8:25 p.m. **CARRIED**

  
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Reeve

  
*Cathy Brown*  
\_\_\_\_\_  
Chief Administrative Officer