

RURAL MUNICIPALITY OF WHITEMOUTH

Minutes of the regular meeting of Council held on March 26, 2019, at 6:00 pm, in the Council Chambers of the Rural Municipality of Whitemouth.

Present: Reeve Amerongen, Councillors Bachman, Honke, and Malkoske, and Chief Administrative Officer Johnson

Excused: Deputy Reeve Sikkenga

Reeve Amerongen called the meeting to order at 6:00 p.m.

Adoption of Agenda:

Moved by Honke and seconded by Amerongen

83/19 **WHEREAS** the agenda for this regular meeting has been reviewed by Council;

NOW THEREFORE BE IT RESOLVED THAT the agenda shall be adopted as amended.

For: All Against: None

CARRIED

Reading and Confirming of Minutes:

Moved by Honke and seconded by Sikkenga

84/19 **WHEREAS** the minutes of the regular and special meetings held on March 12, 2019, have been submitted to Council for their review;

NOW THEREFORE BE IT RESOLVED THAT these minutes be adopted as circulated.

For: All Against: None

CARRIED

Financial:

1. Payment of accounts:

Moved by Honke and seconded by Bachman

85/19 **WHEREAS** the following items have been submitted for approval of payment: Cheque No. 21410 to 21434 and Electronic Payments EFT 1993 to 2015

NOW THEREFORE BE IT RESOLVED THAT payments be approved for an amount not to exceed \$62,727.66.

For: All Against: None

CARRIED

Moved by Bachman and seconded by Amerongen

86/19 **WHEREAS** the following items have been submitted for approval of payment:

Electronic Payments EFT 2016

NOW THEREFORE BE IT RESOLVED THAT payments be approved for an amount not to exceed \$844.52.

For: All Against: None

CARRIED

Prior to any discussion on Resolution 86/19 Councillor Honke requested permission to be excused from all discussions. He vacated his chair and did not return until the resolution was completed.

Moved by Bachman and seconded by Malkoske

87/19 **WHEREAS** the following items have been submitted for approval of payment:

Electronic Payments EFT 2017

NOW THEREFORE BE IT RESOLVED THAT payments be approved for an amount not to exceed \$1,297.98.

For: All Against: None

CARRIED

Prior to any discussion on Resolution 87/19 Reeve Amerongen requested permission to be excused from all discussions. He vacated his chair and did not return until the resolution was completed.

Reports of Committees:

- Police Reports from March 6 to 19, 2019
- Community Futures re: minutes of February 25, 2019
- Two Rivers Seniors Resource Council Inc. re: minutes of February 21, 2019

Reports were provided by Councillor Bachman regarding the Whitemouth River Recreation Commission and the Whitemouth Emergency Response Teams simulation exercise. Verbal reports received from Reeve Amerongen on the Regional Health Committee; and from Councillor Malkoske on Community Futures.

Public Works: Minutes of March 26, 2019

Communications:

1. Whitemouth School – March newsletter. Noted.
2. Seven Sisters Wildlife Association – invite Reeve to Family Day.
Moved by Honke and seconded by Malkoske
88/19 **WHEREAS** a request has been received for Reeve Amerongen from the Seven Sisters Wildlife Association for his attendance at their Family Day event on May 11, 2019;
NOW THEREFORE BE IT RESOLVED THAT he be hereby authorized to attend same;
AND BE IT FURTHER RESOLVED THAT he be reimbursed as per municipal policies.
For: All Against: None **CARRIED**
3. Seven Sisters Community Club re: water bill inquiry.
Moved by Amerongen and seconded by Malkoske
89/19 **WHEREAS** the Seven Sisters Community Club has requested a review of their Community Centre utility invoice which has now become their responsibility as new owners;
AND WHEREAS Administrative research is now completed determining that there was a meter reading issue;
NOW THEREFORE BE IT RESOLVED THAT the account be adjusted to reflect same as a credit in the amount of \$797.29.
For: All Against: None **CARRIED**
4. Community Futures re: accepting nominations for Volunteer of the Year.
Noted.
5. Coalition of Canadian Municipalities for Energy Action – request for membership. Noted.
6. Association of Manitoba Municipalities – Minister Wharton on road funding program. Noted.
7. North Eastman Community Health Committee – agenda for March 25, 2019, and minutes of February 25, 2019. Noted.
8. Federation of Canadian Municipalities – Budget Comments. Noted.
9. Whitemouth Reynolds North Whiteshell Waste Management Facility re: request for notice approval. The notice was approved as submitted.

Unfinished Business:

1. Water Agreement with the RM of Lac du Bonnet – By-Law No. 692/19.
Tabled.

2. Development Officer Ruta – request for direction on peat moss removal/ development permits. Discussed.

Moved by Honke and seconded by Bachman

90/19 **WHEREAS** it is deemed to be in the best interests of our ratepayers to establish a policy for the burning of Peat Moss within the Rural Municipality of Whitemouth;

NOW THEREFORE BE IT RESOVLED THAT the following be accepted and implemented as the Peat Moss Policy for our municipality.

P6



POLICY FOR BURNING PEAT MOSS

Overview:

Whereas the Zoning By-law #633/15 ("Zoning By-law") requires development permits to be issued for specific circumstances, this policy is to clarify the approval of burning peat moss, within our municipal jurisdiction.

As peat moss burning permits are issued by Manitoba Sustainable Development, they are only issued with the support of council.

An application for a burning permit is required for the following: (2.9.1) The clearing and development of peat land from its natural state for agricultural or other development purposes when occurring in the agricultural and resource development zones. (3.12. d).

1. INFORMATION REQUIRED FOR COUNCIL APPROVAL:

- 1.1 Must be accompanied by a plan, drawn to scale, showing the actual dimensions and shape of the site to be burned; and
- 1.2 Include letters of support from neighboring landowners/tenants/residents within 1.6 kilometre, of the requested burn site. Without these letters of support council may deny supporting request.

For: Amerongen, Bachman, Honke Against: Malkoske

CARRIED

3. Dedication/Development Fee By-Law No. 689/19 – third reading. Tabled.
4. CP Director Government Affairs re: meeting date to be determined. Tabled.
5. Water System Connection Policy – Proposed for new policy.

Moved by Honke and seconded by Amerongen

91/19 **WHEREAS** it is deemed in the best interests of our ratepayers to implement an updated waterline policy;

NOW THEREFORE BE IT RESOVLED THAT the following be accepted and implemented as the Waterline Policy for the Rural Municipality of Whitemouth.



W1

Water System Connection Policy

1. Policy Introduction

- 1.1 The Water System Connection Policy outlines the procedures by which a property owner may connect to the Rural Municipality of Whitemouth's waterline (municipal water system) as well as the responsibilities of both the Property Owner and the Municipality during the construction process and the maintenance of the connection thereafter.

2. Application

- 2.1 No Property Owner shall connect to the municipal water system without first obtaining a Permit from the Municipality.
 - 2.1.1 The Permit shall be separate and apart from any building/plumbing permit.
 - 2.1.2 The cost of the Permit shall be \$500.00 and is due immediately upon application for the Permit and is non-refundable. The application fee will be used to cover associated costs such as, but not limited to Administrative, Utility, and Public Works labour.
- 2.2 The Property Owner shall acquire a Contractor to complete these works. The Contractor will be considered an agent for the Property Owner and not the Municipality as such, the Municipality shall not be responsible for any acts of the Contractor.
- 2.3 The Contractor shall provide the Municipality with a current copy of their Comprehensive Liability Insurance Policy in the amount of not less than two million dollars (\$2,000,000.00) and Workers Compensation Board of Manitoba coverage.

3. Capital Costs

- 3.1 A Fee shall be charged for each hookup to serve as a contribution towards the capital cost of the Municipality's water treatment plant and water distribution system.
- 3.2 The Fee shall be paid prior to initiating any construction work on the connection to the waterline.
- 3.3 The Property Owner shall pay the cost of any easement the Municipality shall have to acquire as a result of the connection.

4. Construction

- 4.1 The Property Owner shall pay the full cost of providing, installing, and connecting to the municipal water system including any portion of the connecting waterline that is not on the Property Owner's property.
 - 4.1.1 The Property Owner shall also pay the full cost of the materials used excepting those items listed in 4.5.
 - 4.1.2 The installation procedures shall be approved by an authorized representative of the Municipality.
 - 4.1.3 The Municipality shall decide on the size and specifications of the materials required.
- 4.2 No waterline on any street or private property shall be laid less than 7.6 feet (2.31 meters) or deeper than 9 feet (2.74 meters) below the surface of the ground at any point between the water main and the inside of the foundation wall of the building into which service is to be introduced. If a connection requires a depth outside these measurements, approval for the change must first be given by the Municipality before the work is done.
- 4.3 The route and type of the waterline connection must be approved in writing by an authorized representative of the Municipality

- 4.4 The construction of the waterline and the connection shall be under the supervision of an authorized representative of the Municipality.
- 4.5 The Municipality shall provide and install the appropriate; 1. Water meter, 2. Shut off valve, 3. Flow restrictor, 4. Curb stop. These 4 items shall remain the property of the Municipality.
 - 4.5.1 All water meters shall be sealed by the Municipality at the time of installation.
 - 4.5.2 The Property Owner shall be responsible to ensure that the seal on the water meter is not broken or tampered with.
 - 4.5.3 If the seal is broken the Property Owner shall advise the Municipality immediately.
- 4.6 Flow restrictors shall be installed by the Municipality.
 - 4.6.1 Agricultural connections shall have a 5 gallon per minute restrictor.
 - 4.6.2 Residential connections shall have a 3 gallon per minute restrictor.
 - 4.6.3 The Property Owner shall not remove or tamper with the restrictor.
 - 4.6.4 Agricultural and/or large water users are encouraged to have a storage system large enough to guarantee supply for 24 hours, as protection against any supply interruption.

5. Maintenance and Repairs

- 5.1 The Property Owner shall be responsible for any settling on any trenches dug, including those not located on the Property Owner's property during the period ending October 31st of the year following the year of installation.
- 5.2 The Property Owner shall warranty the new waterline from the point of connection to the owner's building for any blocked, cracked, fractured, ruptured, or otherwise leaking waterline for a period of 12 months from the date of installation.
 - 5.2.1 After the 12-month warranty period, the Municipality shall assume responsibility for the new waterline from the mainline to the property line.
 - 5.2.2 After the 12-month warranty period, the Property Owner shall be responsible for the waterline from the property line to the serviced building.

6. Wells & Auxiliary Water Collection Systems

- 6.1 Any Property Owner, connecting to the municipal water system, with a functioning well or auxiliary water collection system will be permitted to retain such water systems, provided that water is only used for outside purposes such as watering lawns and gardens or washing vehicles. No water from such water wells and auxiliary water collection shall be used for household purposes.
- 6.2 Such water wells and auxiliary water collection system shall not under any circumstances be connected to waterlines carrying water from the municipal water system.

7. Disconnection & Reconnection Charges

7.1 There shall be a disconnection charge as per approved Public Utility Board order.

7.2 There shall be a reconnection charge as per approved Public Utility Board Order.

For: All Against: None **CARRIED**

6. Back up power at card lock inquiry. Beausejour Co-op Board has been contacted to reconsider their decision not to provide same. Tabled.

7. Council Indemnities By-Law No. 691/19 First and Second Readings. It was noted the by-law will be retroactive to January 1, 2019.

Moved by Honke and seconded by Bachman

92/19 **BE IT RESOLVED THAT** By-Law No. 691/19 being a by-law of the Council of the Rural Municipality of Whitemouth to set Indemnity Rates for Council be hereby first reading.

For: Bachman, Honke & Malkoske Against: Amerongen **CARRIED**

93/19 **BE IT RESOLVED THAT** By-Law No. 691/19 being a by-law of the Council of the Rural Municipality of Whitemouth to set Indemnity Rates for Council be hereby second reading.

For: Bachman, Honke & Malkoske Against: Amerongen **CARRIED**

8. Interlake Eastern Regional Health Inquiry - Staffing Inquiry. Response received and circulated to Council. Noted.

9. By-Law No. 690/19 re: 2019 Financial Plan/Budget. First Reading.

Moved by Honke and seconded by Amerongen

94/19 **BE IT RESOLVED THAT** By-Law No. 690/19 being a by-law of the Rural Municipality of Whitemouth to set rates for the 2019 Financial Plan/Budget be hereby given first reading.

For: All Against: None **CARRIED**

10. Municipal Committee Costs – 2018. Tabled.

New Business:

1. Correspondence to suppliers – authorized requests. Not presently required.

2. Eastman Tourism re: request to be included in municipal insurance coverage. Tabled for additional information.

3. Municipal Emergency Coordinator re: Mock Disaster Training Exercise notes and pictures from March 23, 2019. Noted.

4. Watershed District Information – The municipality presently will not be involved in this initiative.

5. Municipal Road Tour – Administration to coordinate.

Moved by Honke and seconded by Amerongen

95/19 **BE IT RESOLVED THAT** that Council be hereby authorized to do a tour of all roads within the Rural Municipality of Whitemouth on May 14, 2019, commencing at 8:00 a.m.

For: All Against: None **CARRIED**

6. Eastman Investment Group – Reeve Amerongen circulated information received regarding this initiative. Administration was directed to set up a presentation for Council.

In Camera:

Moved by Honke and seconded by Bachman

96/19 **BE IT RESOLVED THAT** Council recess the Regular meeting and go into "In Camera" as per Section 152(3) of The Municipal Act to discuss the following item: Legal and Negotiations

AND BE IT FURTHER RESOLVED THAT all matters discussed are to remain confidential as per Section 83(1)(d) of The Municipal Act.

For: All Against: None

CARRIED

Moved by Malkoske and seconded by Honke

97/19 **BE IT RESOLVED THAT** as per Section 152(4) of The Municipal Act Council does now re-open the meeting to the public.

For: All Against: None

CARRIED

Administration was directed to acquire a legal opinion on both a tax sale and personnel inquiry.

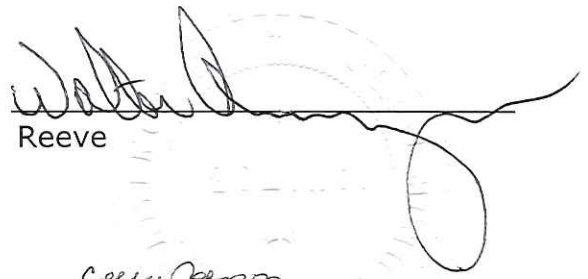
Adjournment:

Moved by Bachman and seconded by Amerongen

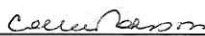
98/19 **BE IT RESOLVED THAT** the regular business has concluded and this meeting does hereby adjourn at 7:45 p.m.

For: All Against: None

CARRIED



Reeve



Chief Administrative Officer