



**PRE EMPTIVE FLOOD ACTION – REMOVING SNOW AND ICE FROM DITCHES
TO PREVENT FLOODING POLICY**

OVERVIEW:

The objective of the pre-emptive flood action – removing snow and ice from ditches to prevent flooding policy is to provide a procedure on the allocation of resources to remove snow and ice from ditches to prevent flooding of residences or buildings or damage to municipal infrastructure as required.

POLICY:

1. The RM of Whitemouth, as a general policy, does not remove snow and ice from ditches prior to spring break-up.
2. The removal of snow and ice from ditches should only take place where it is necessary to protect municipal infrastructure or residences or buildings. In specific cases where flooding would affect residences or buildings, and where removing the snow or ice from the ditch will prevent this flooding and not cause further flooding downstream, a removal may be considered.
3. Requests for removal of snow or ice from ditches to prevent flooding of residences or buildings or damage to municipal infrastructure may come from two sources, a Resident or the Public Works Superintendent.
4. Snow and ice will be removed on an as-needed basis to protect residences or buildings or municipal infrastructure on the following priority basis:
 - a. Residences
 - b. Municipal Infrastructure
 - c. Buildings

5. The Public Works Superintendent shall determine if the allocation of resources to remove snow and ice from a ditch shall take place in consultation with the Public Works Committee and the CAO.

PROCEDURE:

1. Requests from residents for non-urgent removal of snow and ice from ditches to prevent flooding shall be made to the municipal office or the public works committee.
2. The Public Works Supervisor shall determine what works are required from year to year to ensure that the flooding of residences or buildings or damage to municipal infrastructure is prevented. The above determination will be based on a number of factors including: amount of snow and ice, site visits, and weather patterns.
3. A listing of the required works is presented to the Public Works Committee and CAO.
4. The most cost effective means of ensuring that the required works are completed shall be used. And reoccurring issues/problems are pro-actively dealt with.
5. The Public Works Superintendent has the authority to make in the field decisions for the allocation of resources in an emergency situation, and advise CAO accordingly
6. Information shall be relayed to Council by the CAO / Public Works Committee.

Accepted as policy on April 27, 2016, by Resolution No. 138/16