



## **Water System Connection Policy**

### **1. Policy Introduction**

- 1.1 The Water System Connection Policy outlines the procedures by which a property owner may connect to the Rural Municipality of Whitemouth's waterline (municipal water system) as well as the responsibilities of both the Property Owner and the Municipality during the construction process and the maintenance of the connection thereafter.

### **2. Application**

- 2.1 No Property Owner shall connect to the municipal water system without first obtaining a Permit from the Municipality.
  - 2.1.1 The Permit shall be separate and apart from any building/plumbing permit.
  - 2.1.2 The cost of the Permit shall be \$500.00 and is due immediately upon application for the Permit and is non-refundable. The application fee will be used to cover associated costs such as, but not limited to Administrative, Utility, and Public Works labour.
- 2.2 The Property Owner shall acquire a Contractor to complete these works. The Contractor will be considered an agent for the Property Owner and not the Municipality as such, the Municipality shall not be responsible for any acts of the Contractor.
- 2.3 The Contractor shall provide the Municipality with a copy of their Comprehensive Liability Insurance Policy in the amount of not less than two million dollars (\$2,000,000.00) and Workers Compensation Board of Manitoba coverage.

### **3. Capital Costs**

- 3.1 A Fee shall be charged for each hookup to serve as a contribution towards the capital cost of the Municipality's water treatment plant and water distribution system.
- 3.2 The Fee shall be paid prior to initiating any construction work on the connection to the waterline.

### **4. Construction**

- 4.1 The Property Owner shall pay the full cost of providing, installing, and connecting to the municipal water system including any portion of the connecting waterline that is not on the Property Owner's property.
  - 4.1.1 The Property Owner shall also pay the full cost of the materials used excepting those items listed in 5.
  - 4.1.2 The installation procedures shall be approved by an authorized representative of the Municipality.
  - 4.1.3 The Municipality shall decide on the size and specifications of the materials required.
- 4.2 No waterline on any street or private property shall be laid less than 7.6 feet (2.31 meters) or deeper than 9 feet (2.74 meters) below the surface of the ground at any point between the water main and the inside of the foundation wall of the building into which service is to be introduced. If a connection requires a depth outside these measurements, approval for the change must first be given by the Municipality before the work is done.
- 4.3 The route and type of the waterline connection must be approved in writing by an authorized representative of the Municipality.
- 4.4 The construction of the waterline and the connection shall be under the supervision of an authorized representative of the Municipality including a final inspection before burial.
- 4.5 The Municipality shall provide the appropriate; 1. Water meter, 2. Shut off valve, 3. Flow restrictor, 4. Curb stop. These 4 items shall remain the property of the Municipality.

4.5.1 All water meters shall be sealed by the Municipality at the time of installation.

4.5.2 The Property Owner shall be responsible to ensure that the seal on the water meter is not broken or tampered with.

4.5.3 If the seal is broken the Property Owner shall advise the Municipality immediately.

4.5.4 Agricultural and/or large water users are encouraged to have a storage system large enough to guarantee supply for 24 hours, as protection against any supply interruption.

## **5. Maintenance and Repairs**

5.1 The Property Owner shall be responsible for any settling on any trenches dug, including those not located on the Property Owner's property during the period ending October 31<sup>st</sup> of the year following the year of installation.

5.2 The Property Owner shall warranty the new waterline from the point of connection to the owner's building for any blocked cracked, fractured, ruptured, or otherwise leaking waterline for a period of 12 months from the date of installation.

5.2.1 After the 12-month warranty period, the Municipality shall assume responsibility for the new waterline from the mainline to the property line, including the curb stop.

5.2.2 After the 12-month warranty period, the Property Owner shall be responsible for the waterline from the property line to the serviced building.

## **6. Wells & Auxiliary Water Collection Systems**

6.1 Any Property Owner, connecting to the municipal water system, with a functioning well or auxiliary water collection system will be permitted to retain such water systems, provided they are only used for outside purposes such as watering lawns and gardens or washing vehicles. No such water wells and auxiliary water collection shall be used for household purposes.

6.2 No such water wells and auxiliary water collection system shall not under any circumstances be connected to waterlines carrying water from the municipal water system.

## **7. Disconnection & Reconnection Charges**

7.1 There shall be a disconnection charge as per approved Public Utility Board order.

7.2 There shall be a reconnection charge as per approved Public Utility Board Order.

Reviewed and Accepted February 27, 2024, Resolution No.42/24  
Accepted as policy on March 26, 2019, by Resolution No. 91/19.



## Schedule "A" to Policy W.1 PERMIT FOR WATER AND SEWER HOOKUP

Date: \_\_\_\_\_

I, \_\_\_\_\_ request to connect to the R.M. of  
Whitemouth Utility system.  Water  Sewer and agree to pay the sum of

\$\_\_\_\_\_. Further, I agree to the responsibilities of the Property Owner  
and the Municipality as outlined in the Whitemouth Water Connection Policy.

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Roll Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone No: Home: \_\_\_\_\_ Work: \_\_\_\_\_

Civic Address: \_\_\_\_\_

\_\_\_\_\_

For Office Use Only		
	Date	Amount
Payment Received:		
Opening Meter Reading:		
Resolution No.:		