

## THE RURAL MUNICIPALITY OF WHITEMOUTH

### MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE RURAL MUNICIPALITY OF WHITEMOUTH SCHEDULED FOR JANUARY 28, 2015 WAS HELD ON FEBRUARY 5<sup>TH</sup>, 2015 AT 6:00 P.M. IN THE RURAL MUNICIPALITY OF WHITEMOUTH COUNCIL CHAMBERS, IN WHITEMOUTH, MANITOBA

Present: Reeve Bill Dowbyhuz            Councillor Martin Saxler  
          Councillor Roy Nichol        Councillor Manny Sikkenga  
          Councillor Lori Bachman  
          Chief Administrative Officer Laurie Kjartanson  
          Recording Secretary Shelley Marion

#### **CALL TO ORDER**

Reeve Bill Dowbyhuz called the meeting to order at 6:02 p.m.

#### **AGENDA**

**Moved by L. Bachman and seconded by M. Sikkenga**

**29/15        BE IT RESOLVED THAT** the amended agenda shall be adopted. **CARRIED**

#### **MINUTES**

**Moved by R. Nichol and seconded by L. Bachman**

**30/15        BE IT RESOLVED THAT** the minutes of the following meetings of Council be accepted as presented:  
                  Regular meeting of January 14, 2015,  
                  Public Hearing for V2014-0002 of January 14, 2015, and  
                  Public Hearing for V2014-0003 of January 14, 2015, and  
                  Public Hearing for By-law No. 625/14, to close a Municipal Road. **CARRIED**

#### **FINANCE**

**Moved by M. Saxler and seconded by R. Nichol**

**31/15        WHEREAS** cheques numbered as follows:  
                  17809 to 17859, and electronic payments numbered 1904 to 1951  
                  totalling \$445,055.12 issued for the period of January 15<sup>th</sup>, 2015 to  
                  February 5<sup>th</sup>, 2015 have been examined by council and found to be in  
                  order;  
**THEREFORE BE IT RESOLVED THAT** said cheques and direct  
                  payments be approved. **CARRIED**

**Moved by R. Nichol and seconded by M. Saxler**

**32/15        BE IT RESOLVED THAT** Council approves transfer of funds for  
                  Henderson Lift Station for an amount not to exceed 16,876.00 from  
                  Sewer Reserve into General Operations. **CARRIED**

#### **PUBLIC WORKS**

Change of Procedure – Public Works Payroll Labour Allocation	Accepted
Old 15 Brushing Costs for Revised Area	Res. 33/15

**Moved by R. Nichol and seconded by M. Sikkenga**

**33/15        BE IT RESOLVED THAT** the quote received from Grant Kurian Trucking  
                  for an amount not to exceed \$17,600.00 for brushing of Old 15 from  
                  Stony Hill to Reynolds Border be accepted. **CARRIED**

#### **UNFINISHED BUSINESS**

Utility Rate Study	Deferred
ThinkShift – PowerPoint & Website Estimates	Res. 34/15

**Moved by M. Saxler and seconded by L. Bachman**

**34/15        BE IT RESOLVED THAT** the Website update from ThinkShift for an  
                  amount not to exceed \$14,000.00 be approved. **CARRIED**

**GENERAL BUSINESS**

2015 Manitoba Planning Conference Preliminary Program	Information
Association for Community Living – Request for Donation	Res. 35/15
AMM – Mayors, Reeves & CAO’s Meeting – March 16, 2015	Res. 36/15
Public Works Communication System	Deferred
Representative to Senior Housing Committee	Res. 37/15
Office of the Fire Commissioner – Meritorious Fire Service Award Application	Deferred to In Camera
Way To Go Consulting Inc. Re: Operational Review Proposal	Deferred to Budget
Munisoft – Quote for Cemetery Administration Software	Res. 38/15
Design for Fire Hall/Tenser for Design	Res. 39/15
Regional Public Works Meeting – Feb. 9, 2015	Information
Resolution to Identify Tax Sale Year	Res. 40/15
MB Municipal Government – 2015 Annual Total Municipal Assessment	Information
CUPW – Request for Support to Save Canada Post	Information
Agreements with Manitoba Hydro	Deferred
MIT – Re: Snow Clearing Practices on PR 406	CAO to Action
TAXervice – Notice of Public Auction	Information
Regional Municipal Forum Agenda – Feb. 23, 2015	Information
Manitoba Weed Supervisors Association Seminar – Mar. 25, 2015	Information
Whitemouth Reynolds Planning District Request for 2015 Levy	Res. 41/15
Senior’s Housing	Reeve Dowbyhuz Reported
Whitemouth Library – Request for Grant	Res. 42/15
Community Meeting with Nurse Practitioner for Whitemouth	Information
2015 Municipal Officials Seminar & MTCML Trade Show	Res. 43/15
Public Hearing for Development Plan Amendment – By-law No. 34/15	Information
Morgan Hallett, MB Parks – Re: Whitemouth Falls Electrical Project	CAO to Action
Community Futures – Strategic Planning	CAO to Action
Waste Management Levy Request for 2015	Res. 44/15
P. Larish – Request for Permission for Access via Road Allowance	Deferred to Building Inspector
Fire Department Rate Increase	Deferred
Water Street Bridge – Timeline & Revised Drawings	Information
Outstanding Utility To A/R & Change status to Residential User	Deferred to In Camera
Water Street Bridge Private Fundraising Amount Required	CAO to Action
Sale of Tandem	Res. 45/15

**Moved by L. Bachman and seconded by M. Sikkenga**

**35/15 BE IT RESOLVED THAT** \$1,000.00 be approved for payment for the 2014 year for the Association for Community Living in support of two individuals from the R.M. of Whitemouth. **CARRIED**

**Moved by M. Saxler and seconded by M. Sikkenga**

**36/15 BE IT RESOLVED THAT** Reeve Dowbyhuz and CAO Kjartanson be approved to attend the AMM Annual Mayors, Reeves & CAO’s meeting to be held Monday March 16, 2015 at the Convention Centre in Winnipeg MB.  
**AND BE IT FURTHER RESOLVED THAT** expenses incurred be covered as per Municipal Policy. **CARRIED**

**Moved by L. Bachman and seconded by M. Saxler**

**37/15 BE IT RESOLVED THAT** Councillor Manny Sikkenga be appointed to the Senior’s Housing Committee. **CARRIED**

**Moved by M. Saxler and seconded by M. Sikkenga**

**38/15** WHEREAS administration has been provided information regarding the maintenance of the Municipal Cemetery;  
**THEREFORE BE IT RESOLVED THAT** the quote supplied by MuniSoft for an amount not to exceed \$1,299.00 be hereby approved paid for by the cemetery trust account. **CARRIED**

**Moved by M. Saxler and seconded by M. Sikkenga**

**39/15** WHEREAS Council has considered the construction of a Fire Hall for the Municipality;  
**THEREFORE BE IT RESOLVED THAT** CAO obtain design and costs of construction for the Fire Hall compliant with required standards. **CARRIED**

**Moved by L. Bachman and seconded by M. Sikkenga**

**40/15** WHEREAS Section 365(2) of The Municipal Act provides that Council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered for sale by auction to recover the tax arrears and costs,  
**BE IT RESOLVED THAT** the Designated Year for which properties in arrears be offered for sale by auction, be 2014 (meaning all properties with outstanding taxes from the year 2013 or prior); and  
**BE IT FURTHER RESOLVED THAT** in accordance with s. 363 (1) of the Municipal Act, "costs" shall be the actual costs incurred for each parcel listed for the tax sale [plus administration fees of \$50.00 as set forth in Manitoba Regulation 50/97]. **CARRIED**

**Moved by M. Sikkenga and seconded by L. Bachman**

**41/15** BE IT RESOLVED THAT the request from the Whitemouth Reynolds Planning District levy for the 2015 Operating Budget be approved in the amount of \$9,000.00, to be paid in two installments. **CARRIED**

**Moved by M. Saxler and seconded by R. Nichol**

**42/15** WHEREAS the Whitemouth Library has applied for a matching grant in the amount of \$1,000.00 for the purchase of new books,  
**THEREFORE BE IT RESOLVED THAT** Council approves aforementioned grant. **CARRIED**

**Moved by M. Saxler and seconded by R. Nichol**

**43/15** BE IT RESOLVED THAT all members of Council be authorized to attend the 2015 Municipal Officials Seminar and MTCML on March 17 and 18, 2015 at the Convention Centre in Winnipeg MB;  
**AND BE IT FURTHER RESOLVED THAT** expenses incurred be covered as per Municipal Policy. **CARRIED**

**Moved by M. Saxler and seconded by R. Nichol**

**44/15** BE IT RESOLVED THAT the request from the Whitemouth Reynolds North Whiteshell Waste Management Facility levy for the 2015 Operating and Capital Budget be approved in the amount of \$80,670.86, to be paid in two installments. **CARRIED**

**Moved by R. Nichol and seconded by M. Saxler**

**45/15** BE IT RESOLVED THAT surplus Municipal Equipment (Tandem) be offered for sale through auction process. **CARRIED**

**CORRESPONDENCE**

<b>FROM</b>	<b>SUBJECT</b>	<b>DISPOSITION</b>
Municipal Government	Council Members Guide	Information
Whitemouth School	January 2015 Newsletter	Information
Manitoba Ombudsman	2015 Data Privacy Day Calendar	Information
AMM	News Bulletin – Jan. 30, 2015	Information
Nelson Granite Limited	Memorial Company Information	Information
Email from Kim Saxler	Request for Judges	Discussed

**BY-LAWS & POLICIES**

By-law No. 629/15, Agreement with R. Friesen/Whitemouth Home Hardware

**Res. 46/15 & 47/15**

By-law for Remuneration of Members of Council

**Deferred**

By-law No. 625/14, To Close a Municipal Road

**Res.48/15 & 49/15**

**Moved by L. Bachman and seconded by M. Sikkenga**

**46/15 BE IT RESOLVED THAT** By-law No. 629/15 be read for the second time. **CARRIED**

**Moved by R. Nichol and seconded by M. Saxler**

**47/15 BE IT RESOLVED THAT** By-law No. 629/15, being a by-law to enter into and execute an Agreement with R. Friesen/Whitemouth Home Hardware be read for the third and final time. **CARRIED**

**Members present and a record of their vote:**

**For:** Reeve B. Dowbyhuz, Councillors M. Saxler, R. Nichol, M. Sikkenga and L. Bachman

**Against:** None

**Moved by R. Nichol and seconded by M. Saxler**

**48/15 BE IT RESOLVED THAT** By-law No. 625/14, being a by-law to close a Municipal Road be read for the second time. **CARRIED**

**Moved by L. Bachman and seconded by M. Sikkenga**

**49/15 BE IT RESOLVED THAT** By-law No. 625/14, being a by-law to close a Municipal Road be read for the third and final time. **CARRIED**

**Members present and a record of their vote:**

**For:** Reeve B. Dowbyhuz, Councillors M. Saxler, R. Nichol, M. Sikkenga and L. Bachman

**Against:** None

#### **COMMITTEE REPORTS**

Truly Confidential – Audited Records for Whitemouth Municipal Museum to Sept. 30, 2014

Eastern Regional Community Health Committee Mtg of Dec. 15, 2014

Notes from mtg with MB Hydro – Jan. 22, 2015

Joint Working Group mtg. Minutes – Jan. 22, 2015

Whitemouth 55 Plus Housing Committee Mtg. Jan 22, 2015

Regional Municipal Forum – Sept 15, 2014

AMM – Member Advisory

Public Works Meeting – Jan. 27, 2015

2014 Building Permits Issued

Whitemouth Reynolds Planning Meeting Minutes – Dec. 15, 2014

Interlake-Eastern Regional Health Authority – Nov. 27, 2014

Weed District Audited Statements to Dec. 31, 2013

WRCDC meeting of Feb. 3, 2015

CAO Report – Feb. 5, 2015

Community Futures Winnipeg River – Jan. 26, 2015

**Moved by R. Nichol and seconded by M. Saxler**

**50/15 BE IT RESOLVED THAT** the Council of the Rural Municipality of Whitemouth do hereby agree to sit as a committee of the whole to discuss the following in camera items:

**Personnel**

Legal

Other

**CARRIED**

**Moved by L. Bachman and seconded by M. Sikkenga**

**51/15 BE IT RESOLVED THAT** the Council of the Rural Municipality of Whitemouth do hereby agree to return to the regular order of business. **CARRIED**

**Moved by M. Sikkenga and seconded by M. Saxler**

**52/15 WHEREAS** the business of the meeting is now completed; **THEREFORE BE IT RESOLVED THAT** the meeting is adjourned.

**CARRIED**

The meeting adjourned at 9:54 p.m.

"Original signed by B. Dowbyhuz"

Bill Dowbyhuz, Reeve

"Original signed by L. Kjartanson"

Laurie Kjartanson, C.A.O.