THE RURAL MUNICIPALITY OF WHITEMOUTH

Minutes of the regular meeting of Council held on August 27, 2024, at 1:00 p.m., in the Council Chambers of the Rural Municipality of Whitemouth.

Reeve Amerongen, Deputy Reeve Honke, Councillors McDougald, Stead and

Chief Administrative Officer Johnson

Excused: Councillor Staerk

Reeve Amerongen called the meeting to order at 1:00 p.m.

Reading and Confirming of Agenda and Minutes:

Moved by Stead and seconded by McDougald

238/24 WHEREAS the agenda for this regular meeting has been reviewed by Council;

> NOW THEREFORE BE IT RESOLVED THAT the agenda shall be adopted as amended.

For: All

Against: None

CARRIED

Moved by McDougald and seconded by Honke

239/24 WHEREAS the minutes of their regular meeting held on August 13, 2024, have been submitted to Council for their review;

NOW THEREFORE BE IT RESOLVED THAT these minutes be adopted as presented.

For: All

Against: None

CARRIED

Financial:

1. Payment of Accounts

Moved by Honke and seconded by Stead

240/24 WHEREAS the following items have been submitted for approval of payments:

Cheque No. 25143 to 25161

Electronic Payments EFT 8157 to 8181

NOW THEREFORE BE IT RESOLVED THAT payments be approved for an amount not to exceed \$178,077.87.

For: All

Against: None **CARRIED**

2. Financial Statements ending July 31, 2024.

Moved by McDougald and seconded by Honke

241/24 WHEREAS the financial statements ending July 31, 2024, have been circulated to Council for their review;

NOW THEREFORE BE IT RESOLVED THAT these financial

statements be hereby adopted.

For: All

Against: None

CARRIED

Public Works: Update of August 6, 2024

By-Law Officer Report: July, 2024

Building Inspector Report: July, 2024

Reports of Committees:

Two Rivers Service to Seniors re: July, 2024 Statistics; and

- Whitemouth Reynolds North Whiteshell Waste Management Facility re: minutes of July 3, 2024.

Verbal Reports of Committees:

Deputy Reeve Honke and Councillor McDougald reported on the Whitemouth Reynolds
North Whiteshell Waste Management Facility and Public Works.

Communications:

- 1. Whitemouth Municipal Museum re: thank you for paying their insurance. Noted.
- Deputy Reeve Honke excused September 18, 2024 to October 4, 2024.

Moved by McDougald and seconded by Stead

242/24 **WHEREAS** Deputy Reeve Honke has requested to be excused from Council business from September 18, 2024, to October 4, 2024;

NOW THEREFORE BE IT RESOLVED THAT this request is hereby approved.

For: All

Against: None

CARRIED

- 3. Manitoba Disaster Management re: notices regarding their 2024 convention and volunteer of the year nominations. Noted.
- 4. Community Planning Branch re: proposal to subdivide Pt SE ¼ of 36-11-11 EPM for Bareland Condominiums.

Moved by McDougald and seconded by Stead

243/24 **WHEREAS** a request has been received from the Community and Regional Planning Branch a proposal to subdivide Pt. SE ¼ 36-11-11 EPM, being their File No. 4203-24-7795;

NOW THEREFORE BE IT RESOLVED THAT that the subdivision be approved with the following conditions:

- 1. That the Developer obtain an Engineered drainage plan and that all concerns with drainage are adequately addressed with the Designated Officer;
- 2. That the Developer enter Development Agreement, at the Developer's cost, with the Municipality regarding the responsibilities of the developer as deemed necessary by Council;
- 3. That 10% of the property development is provided to the Rural Municipality of Whitemouth in land, or cash, or a combination thereof, to satisfy municipal needs for recreational opportunities, open space and buffer zones (The Planning Act subsections 135(6)(b) and 136(1));
- 4. That variance orders be obtained by the developer, if necessary, to ensure compliance with Zoning By-Law;
- 5. That the roadway access be designed to meet standards of the Whitemouth Reynolds Planning District Development Plan section 5.20.2 Roadway Access or a municipality approved turn around at units 4 and 5;
- 6. That 10% of the property development is provided to the Sunrise School Division in cash as per applicable legislation (The Planning Act subsection 136(1));
- 7. That the developer adheres to all Bareland Condo regulations; and
- 8. That any and all costs associated with the subdivision be borne by the Developer.

For: All

Against: None

CARRIED

5. Interlake Eastern Regional Health Authority re: Family Medicine Retreat Information and thank you. Noted.

Unfinished Business:

- 1. Lagoon meeting to be held on August 28, 2024. Tabled.
- Waterline South of Elma Tabled.
- 3. By-Law No. 758/24 re: utility rates awaiting Public Utilities Board response. Tabled.

- 4. Whitemouth Reynolds North Whiteshell Waste Management Facility. Tabled for solicitor meeting.
- 5. Building By-Law Draft fees from the area will be on October 8, 2024, agenda, as we are also receiving Building Inspector's recommendation. Tabled.
- By-Law No. 764/24 re: provision of fire services by Fire Marque Moved by Honke and seconded by Stead
- 244/24 **WHEREAS** By-Law No. 764/24, being a by-law to provide for the assessment and collection of fees and charges for the provision of fire emergency services; AND WHEREAS Fire Marque will be the contractor for the Rural Municipality of Whitemouth;

NOW THEREFORE BE IT RESOLVED THAT By-Law No. 764/24 be hereby given second reading.

For: All

Against: None

CARRIED

Moved by McDougald and seconded by Honke

245/24 **WHEREAS** By-Law No. 764/24, being a by-law to provide for the assessment and collection of fees and charges for the provision of fire emergency services; AND WHEREAS Fire Marque will be the contractor for the Rural Municipality of Whitemouth;

NOW THEREFORE BE IT RESOLVED THAT By-Law No. 764/24 be hereby given third and final reading.

For: All

Against: None

CARRIED

- Manitoba Public Service Commission re: choice to opt-in to the Public Interest Disclosure (Whistleblower Protection) Act for employees. Noted.
- 8. Elma Community Club re: insurance claim update. Tabled.
- By-Law No. 765/24 re: noise by-law, referred to In Camera.
- 10. Gravel Hauling by ratepayers

Moved by Honke and seconded by McDougald

246/24 WHEREAS the Municipality is dedicated to maintaining and enhancing infrastructure within its jurisdiction, with particular attention to municipal roads; AND WHEREAS the Municipality aims to optimize resource use while minimizing costs for the ratepayers;

BE IT RESOLVED THAT:

- 1. Authorization for Gravel Transportation: Council will provide approval and authorization in writing to individuals and or corporate business ("Individuals") to transport/haul gravel to designated municipal roads.
- 2. Limitation on Transportation/hauling: Transportation/hauling approvals shall be limited to a maximum of [tonnage limit] per [period] and excludes delivery to private residences.
- 3. Provision of Gravel: The Municipality shall supply the gravel for Transportation/hauling under any approved Transportation/hauling arrangement.
- 4. Responsibility for Equipment and Labor: Individuals authorized under this resolution shall bear all expenses related to Transportation/hauling, including their own equipment, fuel, labor, taxes, or any other costs of any nature or
- 5. No Cost to the Municipality: The Transportation/hauling services shall be at no cost to the Municipality.
- 6. Indemnity: The Individual haulers must agree to indemnify and hold the Municipality harmless from all liability for the Transportation/hauling services including their own equipment, fuel, labor, (including Workers compensation coverage for employees) taxes, or any other costs of any nature or kind. An indemnity agreement will be signed with the Approval.

- 7. Monitoring and Compliance: The Public Works department (Manager) shall actively oversee the performance of approved Transportation/haulers to ensure full compliance with the terms of this resolution.
- 8. Termination Clause: If Individuals fail to comply with the requirements outlined in this resolution, or the direction of the Public Works Manager, Council reserves the right to terminate the arrangement with 24 hours' notice.

For: All

Against: None

CARRIED

New Business:

Cell Phone Policy.

Moved by Honke and seconded by Stead

247/24 **WHEREAS** it is deemed necessary to implement a cell phone policy; **NOW THEREFORE BE IT RESOLVED THAT** the following be implemented as the Rural Municipality of Whitemouth Cell Phone Policy:

POLICY FOR CELL PHONE USE

Purpose

This policy outlines rules regarding employees' use of personal and company-provided cell phones during work hours. The Rural Municipality of Whitemouth has established these guidelines to limit distractions and security breaches while promoting productivity in the workplace. These rules apply to all employees, regardless of their position.

Policies for cell phones at work

The Rural Municipality of Whitemouth allows its employees to use company-provided /personal cell phone devices for professional activities during work hours, including:

- Making work-related calls
- Sending work-related text messages, instant messages, and emails on authorized devices and platforms
- Coordinating work-related meetings and appointments
- Conducting work-related research

The Rural Municipality of Whitemouth expects its employees to use common sense and avoid situations with cell phones that may cause distractions, loss of productivity, or security breaches for themselves and others. These guidelines apply to the usage of personal and company-provided cell phones during the workday. As an employee of The Rural Municipality of Whitemouth, you must:

- Never use a cell phone while driving a company vehicle or operating equipment
- Never use a cell phone to browse the internet, play games, or watch non-workrelated videos
- Never use company cell phones for personal communications and activities
- Never use cell phones to record, save, or share private company information and materials
- Never download or view inappropriate or illegal materials on cell phones while using company networks or internet connections
- Avoid using cell phones for personal communications and activities during work hours, except in emergencies
- Protect company-provided cell phones from loss, damage, or theft
- Return company-provided cell phones upon termination or resignation of employment

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١	Violations of	f The	Pural	Municipality	of Whitemo	uth's

Violations of The Rural Municipality of Whitemouth's cell phone policy may result in						
disciplinary ac	tions, up to and in	cluding termination	n.			
AgreementI,		, agree	to uphold the rules outlined in this police	су		
I understand that failure to comply with these guidelines could result in discip						
consequence	es.					
Employee's signature,		Date				
For: All	Against:	None	CARRIED			

In Camera:

Moved by Stead and seconded by Honke

248/24 **BE IT RESOLVED THAT** Council recess the Regular meeting and go "In Camera" as per Section 152(3) of The Municipal Act to discuss the following item: Legal

AND BE IT FURTHER RESOLVED THAT all matters discussed are to remain confidential as per Section 83(1)(d) of The Municipal Act.

For: All

Against: None

CARRIED

Moved by Honke and seconded by Stead

249/24 **BE IT RESOLVED THAT** as per Section 152(4) of The Municipal Act Council does hereby now re-open the meeting to the public.

For: All

Against: None

CARRIED

Unfinished Business #9, noise by-law tabled and Administration was directed to advertise for Alternate By-Law Officers.

Adjournment:

Moved by McDougald and seconded by Honke

250/24 **BE IT RESOLVED THAT** the regular business has concluded and this meeting does hereby adjourn at 2:35 p.m.

For: All

Against:

None

CARRIED

Reeve

Chief Administrative Officer

Caller Dhoon